



Watertown Unified School District *Distinguished Alumni Award*

Wall of Fame Purpose:

The *Distinguished Alumni Award* is formed for the purpose of providing our current students and community with a vision of the outstanding legacies of Watertown High School. It is hoped that these people will provide role models for our current students and offer us a chance to celebrate the successes of those who have graduated from our school.

Eligibility and Criteria:

The eligibility and criteria for the *Distinguished Alumni Award* are as follows:

- Nominees shall be graduates of Watertown Unified School District, that is, alumni who have received diplomas from the Watertown Unified School District.
- The nominee has gone on after high school to serve their communities and world through their careers, vocations or service dedication, and/or through a variety of endeavors, including: professional, athletic/entertainment, science/technology, community/governmental service, and/or entrepreneur/industrial, and/or
- The nominee has made an outstanding contribution to society, and/or
- The nominee has displayed outstanding leadership, and/or
- The nominee is a person of historical significance, and/or
- The nominee has been a prominent local, state, national and/or world figure.

These categories are listed to serve as general guidelines in the selection process. It is not mandatory that candidates for induction represent any or each of the above categories. We are not just looking for famous or financially successful people to honor. We are attempting to honor individuals who have made a difference, people who have succeeded and people who have given unselfishly to make the world a better place.

Nominations:

The *Distinguished Alumni Award* recipients will be selected based on the nomination process. Outstanding alumni nominations may be submitted by anyone. Significant nominations should be encouraged through appropriate and widespread publicity.

All nominations will be accepted by the committee and will be considered official upon the receiving of a completed nomination form. The completed forms must be mailed to: *Distinguished Alumni Award, Watertown Unified School District, c/o Jaime Caudle, 111 Dodge Street, Watertown, WI 53094.*

Supplementary documentation, including letters of recommendation, is encouraged and should be submitted with the completed application form. All nomination forms must be received or postmarked no later than May 1st of each year.

Any individuals not selected in a given year will be reconsidered every year by the committee for FIVE years. The nominator may update submitted materials annually.

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Selection of Award Recipient:

The chairperson will set and announce the meeting date to select the award recipient. All committee members will receive a copy of each nomination at least one week or more prior to the selection meeting. In the unusual case that all members cannot be present to vote on the selections 2/3 of the membership must be present to make the selection of the award recipient. The award recipient will be announced prior the end of the school year in May. The award will be presented during Homecoming Week of the following school year.

The Selection Committee will consist of the following people:

- Superintendent of Schools
- Assistant to the Superintendent/Board of Education
- Central Office Administrator
- High School Principal (chairperson)
- High School Assistant Principal
- Student Council President, or designee
- Past Alumni Recipient
- Two Community Representatives
- Two WUSD employees (The most veteran certified staff member will be invited to attend.)

Presentation of Award:

The *Distinguished Alumni Award* will be presented to the recipient on the Friday of Homecoming Week at the WHS Pep Assembly. The recipient will be named Parade Marshall for the Homecoming Parade and will be announced at the football game that evening. Prior to the Pep Assembly, a Special Recognition Luncheon will be hosted at WHS with the recipient and family as guests.

The recipient will receive two plaques - one to be displayed on the *Distinguished Alumni Award* wall at WHS and one as a personal remembrance.