

**Business and Non-Instructional Operations****Auxiliary Services****Nutrition Services Management**

The Watertown Unified School District shall provide National School Lunch and Breakfast Programs as a convenience to parents and as an auxiliary service to the educational program. The Board shall provide necessary facilities and equipment to carry out the efficient operations of the programs.

Guidelines shall be established for proper maintenance and safety in the use of materials and equipment. Qualified personnel shall be employed by the Board to operate the nutrition services facilities. Under the supervision of the Supervisor of Nutrition Services, student workers may be employed at the middle school and high school levels.

Nutritional services shall include lunch and breakfast participation in the National School Lunch and Breakfast Programs, as the need for such are determined. As required for participation on the National School Lunch and Breakfast Programs, the District agrees to the following regulations:

1. That meals be made available for all students.
2. That free and reduced priced meals be provided to students who cannot afford to pay the price of the meal.
3. To follow all other mandated regulations within the National School Lunch and Breakfast Programs.

School lunch menus shall be planned by the Supervisor of Nutrition Services and published in local media one week in advance of serving. The Supervisor of Nutrition Services will also be responsible for supervising staff purchasing and procurement of United States Department of Agriculture (USDA) surplus commodities.

The food services program shall be evaluated annually by the Director of Business Services.

**Legal Reference:**                    **Section 120.10(6), Wisconsin Statutes**  
    **Section 120.13(1), Wisconsin Statutes**  
    **Section 120.40, Wisconsin Statutes**

**Policy Approved:**                    **August 21, 1985**

**Policy Revised:**                    **June 25, 2012**  
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