

Business and Non-Instructional Operations

Auxiliary Services

Use of Alternative Vehicles to Transport Students

Although transportation by school bus is the District's primary method of providing student transportation services, the Superintendent, or his/her designee, may approve the District's provision of student transportation services via the use of a vehicle other than a school bus, provided that the use of such vehicles is done in a manner that is consistent with state law and applicable Board policies.

Under no circumstances shall the District authorize a District employee or volunteer to provide student transportation using an alternative vehicle that (1) is manufactured to accommodate more than nine passengers, in addition to the driver; (2) does not have a sufficient number of permanently-mounted and forward-facing seats for each passenger, (3) was manufactured more than 20 model years ago; or (4) is a homemade, street modified, or replica vehicle.

Alternative Vehicles owned or leased by a School Bus Contractor

- The District's contract with any school bus contractor(s) shall account for the possible use of vehicles other than school busses that are owned (or leased) and operated by the school bus contractor. The contract shall specifically address how the contractor and the District will ensure compliance with applicable state law, and with any additional requirements (ie. upward adjustments to minimum insurance levels) that the District determine are in its best interest. If any district contract with a school bus contractor does not address the possible use of alternative vehicles as required by this paragraph, the contractor shall not use alternative vehicles to provide student transportation services on behalf of the District until a written addendum to the contract is executed.

District Employees Authorized to Drive an Alternative Vehicle to Transport Students

- Specific administrative procedures shall be developed which shall be used to authorize a District employee to drive a privately-owned, District-owned, or District-leased motor vehicle to transport students within the scope of the individual's employment. No district employee who has not been authorized to do so under the District's procedures shall use a motor vehicle to transport students in carrying out, or in connection with, any job-related duty.

Non-Student , Adult Volunteer Drivers who Use a Personal Vehicle and Receive No Compensation

- Specific administrative procedures shall be developed which shall be used to authorize a non-student volunteer driver who is at least 18 years old to transport students under the conditions that (1) the driver uses a specifically-identified, privately-owned vehicle; and (2) the driver is not receiving any compensation from the District for his/her volunteer services.

This policy is not intended to apply to any situation where (1) a parent or guardian is providing transportation solely to his/her own child(ren) by means selected entirely by the parent or guardian; or (2) students and/or parents or guardians otherwise make their own, voluntary arrangements for transportation (i.e. the transportation in question is not District-provided transportation).

All students transported for participation in an interscholastic event, meet, approved field trip for instructional purposes, or club/activity groups, shall be transported by a District-sponsored carrier, unless otherwise approved by the Director of Business Services/designee. In all cases, a faculty member or an adult chaperone approved by the building principal shall accompany the group.

When "Alternative Methods of Providing Transportation" as defined in Section 121.555 of the Wisconsin Statutes is utilized for the transportation of students, vehicle inspection, driver physical exam screening, driving record verification and insurance coverage verification, shall be completed and on file in the school office each year prior to the utilization of such vehicles, or the use of services of such drivers.

Legal References:

- Wisconsin Statute 110.075**
- Wisconsin Statute 121.52**
- Wisconsin Statute 121.53**
- Wisconsin Statute 121.54**
- Wisconsin Statute 121.55**
- Wisconsin Statute 121.555**
- Chapter 347**
- Wisconsin Administrative Code - Trans 305**

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