

Business and Non-Instructional Operations**Building and Grounds Management****Authorized Use of School-Owned Materials**

Except when requested by a local, state or federal governmental body, school equipment may not be used for other than school purposes. The Board shall permit school equipment to be loaned to staff members when such use is directly or peripherally related to their employment and to students when the equipment is to be used in connection with their studies or extracurricular activities.

Proper controls shall be established to assure the borrower's responsibility for, and return of, all school-owned materials.

Policy Approved: August 21, 1985

Policy Revised: October 24, 2016