

Business and Non-Instructional Operations**Income****Retirement of Facilities**

Consideration will be given to closing schools in the Watertown Unified School District when the declining enrollment reaches a point at which continued operation of all buildings would result in detrimental effects on a part, or all of the District's educational program, and would result in adverse effects on the financial management of the District.

The criteria governing the selection of which school or schools will be closed shall be classified as follows (the words "school" or "schools" mean all school property, including undeveloped land, storage facilities and so on):

Student, Staff and Community

- Enrollment capacity: This consideration will include minimum needed enrollment for purposes of providing or scheduling effective, comprehensive educational programs.
- Educational programs: Every effort will be made so that the closing of school(s) will not adversely affect the educational program on any level in the district schools.
- Student displacement: This will include both the number of students involved and the severity of the effects of the displacement. Positive as well as negative effects will be considered. The history of displacement of those students affected will be studied.
- Permanency of decision: This will include consideration of maturity of neighborhood, trends in private or alternative schools in the area, birth rate changes, and potential changes in population.
- Staff displacement: This will include consideration of unique programs, staff training and special skills, and relocation opportunities for staff of all schools affected.
- Community use of schools: Consideration will be given to the accessibility and degree of use by the community. Consideration will be given to other educational or cultural purposes.
- Consistency with area plans: Consideration will be given to coordination with area plans, such as governmental agency development plans or projected educational needs of the area.

Physical Facilities

- Energy: Consideration will be given to availability and practicability of needed energy sources and need for conservation of certain kinds of energy.
- Building safety: Consideration will be given to compliance with city codes and zoning, OSHA rules, ADA code, construction material and characteristics, lighting and wiring, fire safety and so on.

- **Physical condition of building:** Consideration will be given to the age and future useful life, necessary or planned building improvement and short-range and long-range maintenance and construction requirements.
- **Unique factors:** Consideration will be given to those physical characteristics which could not easily be duplicated or would be difficult to replace, such as pools, theaters, athletic facilities and so on.

Financial Factors

- **Maintenance:** Expenditures will be determined as they relate to decorating, repair, structural upkeep, refuse removal, custodial and maintenance salary and services.
- **Operation:** Expenditures will be determined as they relate to utility costs, security services, service contracts and so on.
- **Savings:** Potential net financial savings will be determined as they relate to personnel, maintenance and operating costs, transportation, and costs relating to moving of equipment, actual closing costs, maintenance and deterioration of closed buildings.
- **Cost alternatives:** Potential costs of alternatives will be determined as they relate to relocation of students and personnel, nurses, physical education teachers, special education teachers and so on.
- **Sale or lease:** Potential for sale or lease will be explored in regard to legal restrictions other use of income and other pertinent considerations, and potential value to purchasers or lessees.
- **Usage alternatives:** Alternative uses of buildings or space in buildings will be determined.

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