

**Business and Non-Instructional Operations****Income****Student Fees and Fines**

The Watertown Unified School District Board of Education recognizes its responsibility for providing a total education program for all students in the District. The Board further recognizes that certain activities and courses may require special funding; therefore, reasonable student fees may be charged accordingly.

Fines will be assessed when school property is abused. Fines will be in direct relationship to the damage, taking into consideration the normal life of the property.

The student fee schedule shall be reviewed annually and adjustments shall be published in student registration materials and/or distributed prior to the beginning of the school year to families of the established student fees.

Building principals shall be responsible for the accurate and timely collection of student fees in accordance with proper accounting procedures. It is the Board's expectation that all reasonable efforts shall be taken to ensure the collection of all fees due the District. After exhausting all other approaches to the collection of outstanding student fees, the Board authorizes the Superintendent to pursue legal action through small claims court for the collection of unpaid fees due the District. The Superintendent shall inform the Board when such action is being taken.

**Legal Reference:**            **Wisconsin Statute 118.03(2)**  
                                      **Wisconsin Statute 118.04**  
                                      **Wisconsin Statute 120.10(15)**  
                                      **Wisconsin Statute 120.12(11)**  
                                      **Wisconsin Statute 120.13**  
                                      **Wisconsin Statute 120.13(5)**  
                                      **Wisconsin Statute 120.13(10)**  
                                      **Wisconsin Statute 121.41**  
                                      **Wisconsin Statute 121.54(7)**  
                                      **Wisconsin Statute 121.545**

**Policy Approved:**            **August 21, 1985**

**Policy Revised:**             **August 24, 2015**