



***Excellence for All – It's the Watertown Way
Watertown Unified School District***

Public Notice

**August 28, 2017
6:00 p.m.**

**Regular Monthly Board Meeting
Educational Service Center
111 Dodge Street, Watertown, WI 53094**

1. Call to Order by The Board President

This is a public meeting of the School Board. Prior to this meeting, notice was given to the public. A copy of the notice of this meeting was forwarded to the official paper, the Watertown Daily Times.

2. Pledge of Allegiance

3. Roll Call

4. Preview of Agenda

5. Public Input

6. Announcements and Recognition/Communications

7. Strategic Discussion

A. Greater Watertown Community Health Foundation Grants – Emily Lessner

8. Reports

A. Superintendent Report and Board Committee Summary

1. Events in the Watertown Unified School District
2. Discussion of Board Meeting Evaluation/Board Goals

B. Department Reports and Board Committee Summaries

1. Fiscal Management Report
2. Human Resources Report
3. Educational Services Report
4. Teaching and Learning Report

9. **Consent Agenda** – Resolution #8694
10. **Action Items**
 - A. Resolution #8695 – Transportation Services, Inc. (TSI) Bus Contract
 - B. Resolution #8696 – D&H Bus Contract
 - C. Resolution #8697 – 2018-2020 Hawkins, Ash, Baptie & Company, LLC Audit Contract
 - D. Resolution #8698 – 2017 Summer School Hires
 - E. Resolution #8699 – Third Party Administrator (TPA)
11. **Public Input**
12. **Adjournment**

Consent Agenda

SCHOOL BOARD RESOLUTION

#8694

BE IT RESOLVED, that the Watertown Unified School District Board of Education approve the following consent agenda items:

Minutes:

Special Board Meeting – July 17, 2017
Special Board Meeting – August 17, 2017
Board Meeting – July 24, 2017

Committee Summaries:

Educational Services – None
Fiscal Management – August 23, 2017
Human Resources – August 21, 2017
Planning – None
Policy Review – None

Personnel/Staffing:

Staff Resignations/Retirements/Terminations:

Certified Staff:

Holly Bouche	School Counselor High School (effective 8/9/17)
Mary Meisner	Grade 3 Teacher Douglas Elementary School (effective 7/31/17)
Suzanne Mitich	Alternative Education ALC/High School (effective 8/4/17)
Sherry Provenzano	Grade 1 Teacher Webster Elementary School (effective 6/8/18)

Non-Certified Staff:

Reece Anderson	Special Education Paraprofessional High School (effective 8/8/17)
Stephanie Kernan	Occupational Therapy Assistant

	District Wide (effective 7/31/17)
Alondra Rodriguez	Nutrition Services Webster Elementary School (effective 7/26/17)
Jennifer Szalanski	Special Education Paraprofessional Schurz Elementary School (effective 7/19/17)
Donald Vogel	District Accountant ESC (effective 8/15/17)

Staff Appointments:

Certified Staff:

Corliss Hamilton	Orchestra/Instrumental Music Teacher Riverside Middle School (effective 8/28/17)
Megan Jakubiak	Special Education Teacher High School (effective 8/28/17)
Kerry Neimon	Counselor High School School (effective 8/28/17)
Danielle McDonald	Social Worker Douglas Elementary School (effective 8/28/17)
Catherine O'Connor	Social Worker – 50% - Limited Term Position Lincoln Elementary School (effective 8/28/17)
Marie Severing	Choral Music Teacher Riverside Middle School (effective 8/28/17)
Linda Wallace	Grade 4K Teacher Douglas Elementary School (effective 8/28/17)
Jennifer Walter	Grade 4 Teacher

Douglas Elementary School
(effective 8/28/17)

Non-Certified Staff:

Michael Fischer	Bookkeeper District Wide (effective 9/12/17)
Crystal Galica	Special Education Paraprofessional Douglas Elementary School (effective 9/5/17)
Jason Ivkovich	Special Education Paraprofessional Lincoln Elementary School (effective 9/5/17)
Brenda Mohr	Special Education Paraprofessional Webster Elementary School (effective 9/5/17)
Natalyn Nelson	Media Instructional Paraprofessional District Wide (effective 9/5/17)
Sharon Pederson	Special Education Paraprofessional Schurz Elementary School (effective 9/5/17)
Caitlin Robertson	Special Education Paraprofessional High School (effective 9/5/17)
Autumn Severson	Special Education Paraprofessional High School (effective 9/5/17)
Dan Thompson	Custodian High School (effective 8/28/17)
MacKenzie VerHage	Special Education Paraprofessional Douglas Elementary School (effective 9/5/17)

Extra-Curricular Appointments:

Alexander Crogan	Football Varsity Assistant Coach
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Ronald Miller	Football Varsity Assistant Coach
Robin Roe	Football Junior Varsity Coach
Michael Wietor	Girls Golf Varsity Coach
Michael Gintner	Boys Soccer Varsity Assistant Coach
Linnea Nagel	Dance Varsity Coach
Susan Putra	Dance Varsity Assistant Coach
Hillary Bielefeldt	Cheerleading Varsity Coach
Randi Gottschalk	Girls Swimming Junior Varsity Coach

Approval of Bills

First Reading of the Following District Policies:

None

Second Reading of the Following District Policies:

#5221 – Student Scholarships, Gifts, and Awards

#5222 – Laude System

ACTION _____

President, Board of Education

Clerk, Board of Education

Date August 28, 2017

Transportation Services, Inc. (TSI) Bus Contract

SCHOOL BOARD RESOLUTION

#8695

BE IT RESOLVED, that the Board of Education authorize the administration to enter into transportation contracts, on behalf of the Board of Education, with Transportation Services, Inc.

BE IT FURTHER RESOLVED, that the basic terms of the contract are as follows:

1. All regular routes, shuttles and transfers be reimbursed at \$3.19 per certified mile.
2. Mileage for extracurricular trips will be \$ 1.10 per mile.
3. Mileage for extracurricular trips when the 82 passenger bus is used will be \$1.22 per mile.
4. All in-district extracurricular and field trips will be reimbursed at \$44.54 per hour for the first hour.
5. The hourly rate for driver time will be \$19.54 per hour for extracurricular and field trips after the first hour.
6. Mileage for the out of district vehicle (9 passenger or less), run will be \$ 1.10 per mile.
7. Bus routes that never leave the city limits will be reimbursed at \$150.52 per day plus fuel mileage as determined in #9.
8. Bus routes that never leave the city limits will be reimbursed at \$216.82 per day plus fuel mileage as determined in #9 when the 82 passenger bus is deemed necessary.
9. The District will pay the contracted rate per documented mile for all fuel used on designated routes.
10. The Board agrees that the School District shall pay up to 50% of the increased cost of the required \$2,000,000 umbrella liability insurance each year. In the event of a decrease in premium, the Board will be entitled to 50% of the decreased cost of the policy.
11. The length of the contract per items, 1 - 9 will be until August 1, 2018.
12. General length of contract will be five years, beginning August 31, 2017, and ending on or about August 1, 2022, with complete re-openings on all monetary items after July 1, 2018.

ACTION _____

President, Board of Education

Clerk, Board of Education

Date August 28, 2017

D&H Bus Contract

SCHOOL BOARD RESOLUTION

#8696

BE IT RESOLVED, that the Watertown Unified School District Board of Education authorize the administration to enter into the transportation contracts on behalf of the Board of Education, with D & H Enterprises, Inc.

BE IT FURTHER RESOLVED, that the basic terms of the contract are as follows:

1. All regular routes, shuttles and transfers be reimbursed at \$4.13 per certified mile.
2. Mileage for extracurricular trips will be \$ 1.08 per mile.
3. All in-district extracurricular and field trips will be reimbursed at \$44.54 per hour for the first hour.
4. The hourly rate for driver time will be \$19.54 per hour for extracurricular and field trips after the first hour.
5. The District will pay the contracted rate per documented mile for all fuel used on designated routes.
6. The Board agrees that the School District shall pay up to 50% of the increased cost of the required \$2,000,000 umbrella liability insurance each year. In the event of a decrease in premium, the Board will be entitled to 50% of the decreased cost of the policy.
7. The length of the contract per items, 1 - 6 will be until July 31, 2018.
8. General length of contract will be five years, beginning August 1, 2017, and ending on or about July 31, 2022, with complete re-openings on all monetary items after July 1, 2018.

ACTION _____

President, Board of Education

Clerk, Board of Education

Date August 28, 2017

2018-20 Hawkins, Ash, Baptie & Company, LLC Audit Contract

SCHOOL BOARD RESOLUTION

#8697

BE IT RESOLVED, that the Watertown Unified School District Board of Education approve the 2018-20 audit contract with Hawkins, Ash, Baptie & Company, LLP in the amount not to exceed of \$18,500 for year ended June 30, 2018, \$18,900 for year ended June 30, 2019, and \$19,300 for year ended June 30, 2020. In the event that the District is randomly selected for a membership audit the amount to be charged will not exceed \$4,300 for each of the three years.

ACTION _____

President, Board of Education

Clerk, Board of Education

Date August 28, 2017

2017 Summer School Hires

SCHOOL BOARD RESOLUTION

#8698

BE IT RESOLVED, that the following staff be employed in the Watertown Unified School District for the 2017 Summer School Program:

CERTIFIED TEACHERS

Corliss Hamilton

ACTION _____

President, Board of Education

Clerk, Board of Education

Date August 28, 2017

Third Party Administrator (TPA)

SCHOOL BOARD RESOLUTION

#8699

BE IT RESOLVED, that the Watertown Unified School District Board of Education approve going into negotiations for the District’s new Third Party Administrator (TPA) with UMR, A United Healthcare Company.

ACTION _____

President, Board of Education

Clerk, Board of Education

Date August 28, 2017

First Reading of the Following District Policies:

None

**Second Reading of the Following District Policies: **

#5221 – Student Scholarships, Gifts, and Awards

Students

Progress

Student Scholarships, Gifts, and Awards

The Board of Education encourages the acceptance and disbursement of student scholarships and awards to graduating seniors. All gifts, scholarships, and awards to students, whether in a direct or indirect monetary form, shall be accepted through activities and from donors that are recommended by the Scholarship Committee and approved by the school administration. Scholarships and awards given by non-school organizations, in which the school is directly responsible for determining the recipient and/or qualifications for receiving such scholarship or award, must be accepted and approved by the Board prior to the disbursement of the scholarship or award.

Students shall be informed by the Scholarship Chairman of Watertown High School of any available academic scholarships. Literature concerning available scholarships shall be posted in the school building. The Scholarship Chairman shall maintain records of available scholarships and shall notify students of such scholarship opportunities.

In order to be eligible for academic scholarships in the District, a student must have been enrolled for five consecutive trimesters of course work at Watertown High School immediately prior to the awarding of the scholarship. Exceptions will be made for students who were enrolled in a study abroad program and other extraordinary circumstances. To attain senior standing a student must have earned at least 15.5 credits (17.5 effective with the Class of 2021).

The Watertown Unified School District shall not discriminate in the acceptance and administration of gifts, bequests, scholarships and other aids, benefits or services to students from private agencies, organizations or persons on the basis of sex, race, religion, color, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

Wisconsin Academic Excellence Higher Education Scholarship

The Watertown Unified School District shall annually designate academic scholars, for the purposes of the Wisconsin Academic Excellence Higher Education Scholarship. The scholars shall be the senior with the highest grade point average (GPAC) computation in all subjects. The grade point average calculation will be calculated in accordance with School Board Policy #5222 Laude System. The scholars shall be named in accordance with timelines required by law.

Students must be enrolled full-time at the High School for the five consecutive trimesters immediately prior to the awarding of the scholarship. The GPAC computed at the end of the fall trimester will be used to award the Wisconsin Academic Excellence Higher Education Scholarship. To attain senior standing a student must have earned at least 15.5 credits (17.5 effective with the Class of 2021).

In the event of a tie, the scholarship committee shall use the following criteria to break the tie to name the scholars and prioritize the remaining students as alternates:

1. Students must have applied, been accepted, and commit to attend a Wisconsin public college or technical school or a participating private college in Wisconsin.
2. If a tie continues to exist, the student(s) with the highest score on the American College Test (ACT) by the end of the tenth (Fall) trimester. If any of the students involved have taken the exam more than once, the highest composite score received, prior to the end of the tenth (Fall) trimester will be used.
3. If a tie continues to exist, the student(s) with the highest total number of credits earned in core curriculum courses as identified by the University System: English, Social Studies, Math, and Science.
4. If a tie continues to exist, it shall be broken by a chance drawing of names by the Board of Education with the first name drawn being named the scholar and the remaining names drawn to prioritize the alternates.

Technical Excellence Scholarships (TES)

The Watertown Unified School District shall annually designate students for the purposes of the Technical Excellence Scholarship. The students shall be seniors who have the highest demonstrated level of proficiency in technical education subjects. Students must be enrolled full-time at the High School for the five consecutive trimesters immediately prior to the awarding of the scholarship. The number of scholarships will be based on total student enrollment.

In order to be eligible for nomination to a TES scholarship, a student must exhibit interest in and planning for a technical career. In addition in order to be eligible for a TES scholarship, a student must also have completed at least one of the following eight eligibility items. Students awarded a TES scholarship must have:

1. Be a Career Technical Education (CTE) Concentrator, which is a high school student who has completed at least three (3) high school CTE courses in program areas leading to a degree or diploma in the student's chosen pathway. A student may be enrolled in (rather than have completed) the third course at the time of their nomination for TES.)
2. Participated in a youth Apprenticeship program.
3. Participated in a Technical High School Diploma program.
4. Participated in a Career and Technical Training pathway.
5. Participated in a Skills Standards program.
6. Completed (or be on track to complete) an industry-recognized certification program.
7. Participated in a Career and Technical Student Organization (CTSO) in Wisconsin: DECA, FBLA, FCCL, FFA, HOSA, or Skills USA.
8. Completed a technical training program for high school students.

The Watertown Unified School District shall use the point system to rank eligible candidates created by the Higher Education Aids Board (HEAB).

The ranking system consists of ranking eligible students according to a point system reflective of course work and technical education experience. Under the recommended point system:

- One point is given to a student for each credit earned in high school in CTE.

#5222 – Laude System

Students

Progress

Laude System

Laude Overview

This system is a point-based system that combines a student's GPA and designated advanced coursework to arrive at a Grade Point Average Calculation. Under this system, advanced courses will be identified by the WHS Faculty and approved by the Board of Education. Advanced courses include, but are not limited to: Advanced Placement, Youth Options, articulated courses, Capstone courses, and other courses designated as Dual Credit, Advanced Standing or Honors.

Our Laude System

Beginning with the Class of 2021, the Laude System will replace the present class rank system. Class rank will not be routinely provided to colleges for admissions purposes. The transcript will report the student's cumulative grade point average with an accompanying Grade Point Average Calculation (GPAC) and distinction. A cover letter will be provided to the colleges explaining our Laude System.

Laude Recognition Process

Students will be eligible for the Summa Cum Laude, Magna Cum Laude, or Cum Laude recognition by multiplying their cumulative grade point average times the total number of advanced classes successfully completed by the end of the winter trimester of their senior year. *Please note that the number of Laude Courses that will be included in the Grade Point Average Calculation will be capped at 36.*

Grade Point Average Calculation (GPAC)

The GPAC involves multiplying the student's cumulative GPA in all coursework by the number of advanced classes as illustrated below:

$\text{GPA} \times \text{\#Advanced Classes} = \text{Grade Point Average Calculation}$ (ie. $3.25 \text{ GPA} \times 20 = 65.0 \text{ GPAC}$)

The following special provisions apply when determining the Grade Point Average Calculation:

1. Grades received by students for courses taken at a Wisconsin technical college or university for dual credit or high school credit and pre-approved commensurate with procedures identified in the Watertown High School Student Handbook shall be included in determining the student's GPAC.
2. Grades received by students for courses taken at other public schools or approved alternative programs shall be included in determining the student's GPAC.
3. Grades received by students for courses taken at private or parochial or through home-based private educational program instruction shall be used in determining GPAC as approved by the principal as (s)he reviews each course and grade as compared to the course content and academic standards of Watertown High School.

