



Excellence for All – It's the Watertown Way
Watertown Unified School District

Board of Education Meeting
April 23, 2018

Proceedings

The regular meeting of the Board of Education was called to order by Board Vice President, Steve Kauffeld, on Monday, April 23, 2018, beginning at 6:15 p.m., the Board Room, at the Educational Service Center, 111 Dodge Street, Watertown, WI.

Board Members Present: Tony Arnett, Steve Kauffeld, Jennifer Bakke, Paul VanDenLangenberg, Mark Holland, Karrie Uttech, Fran Milburn, Fred Jandt, and Ron Buchanan

Board Members Absent: None

Music Selection: RMS Show Choir performed the *National Anthem* and *Mercy* under the direction of music teacher, Jessica Moore.

Board Member Recognition – Mark Putra: Board Member Mark Putra was recognized for his years of service on the Board of Education. Dr. Schug presented him with a Certificate of Recognition from the Wisconsin Association School Board (WASB) and a clock and Certificate of Recognition from the District.

It was moved by Fran Milburn, seconded by Ron Buchanan, that the following resolution be adopted.

SCHOOL BOARD RESOLUTION

#8738

WHEREAS, Mark Putra, has served as a member of the Board of Education of the Watertown Unified School District for the past six years, and

WHEREAS, he has served with distinction and dedication while representing and promoting the best educational interests of the youth of the school district, and

WHEREAS, he has also served on a number of special committees of the Board of Education,

THEREFORE, BE IT RESOLVED, that the Board of Education of the Watertown Unified School District does hereby express its appreciation and gratitude to Mark Putra, for his unselfish public service and for the significant contributions he has made to the school district and public education.

The resolution was adopted unanimously by roll call vote.

Board Reorganization

Ron Buchanan made a motion to elect Cassandra Schug temporary chairperson, seconded by Fran Milburn. The motion was unanimously carried by voice vote.

Dr. Schug proceeded asking for nominations for the office of Board President. Steve Kauffeld made a motion to nominate Tony Arnett as President, seconded by Ron Buchanan. Ron Buchanan made a

motion to close nominations, seconded by Steve Kauffeld. The motion was unanimously carried by voice vote to elect Tony Arnett as President.

Dr. Schug turned the gavel over to Board President Arnett who then continued with the meeting.

Fran Milburn made a motion to nominate Jennifer Bakke as Vice President, seconded by Ron Buchanan. Ron Buchanan made a motion to close nominations, seconded by Steve Kauffeld. The motion was unanimously carried by voice vote to elect Jennifer Bakke as Vice President.

Karrie Uttech made a motion to nominate Paul VanDenLangenberg as Clerk, seconded by Mark Holland. Ron Buchanan made a motion to close nominations, seconded by Steve Kauffeld. The motion was unanimously carried by voice vote to elect Paul VanDenLangenberg as Clerk.

Steve Kauffeld made a motion to nominate Mark Holland as Treasurer, seconded by Ron Buchanan. Ron Buchanan made a motion to close nominations, seconded by Jennifer Bakke. The motion was unanimously carried by voice vote to elect Mark Holland as Treasurer

Officers for 2018/19 are as follows:

Tony Arnett – President

Jennifer Bakke– Vice President

Paul VanDenLangenberg– Clerk

Mark Holland – Treasurer

Ron Buchanan made a motion to appoint Jody Thompson as Deputy Clerk, seconded by Karrie Uttech. Ron Buchanan made a motion to close nominations, seconded by Jennifer Bakke. The motion was unanimously carried by voice vote to appoint Jody Thompson as Deputy Clerk.

Ron Buchanan volunteered to be the CESA #2 Delegate for the Board of Education. Fran Milburn made a motion to accept Ron Buchanan's volunteering to be the CESA 2 Delegate, seconded by Paul VanDenLangenberg. The motion was unanimously carried by voice vote. The CESA #2 Delegate Annual Convention will be held on Tuesday, May 15, 2018, at 7:00 p.m., at the CESA office in Whitewater.

Preview of Agenda: Cassandra Schug, Superintendent of Schools, previewed the meeting agenda and noted there were no changes.

Public Input: None

Announcements/Recognition/Communications:

Communications:

Dr. Schug announced the following public gifts for the District:

- John Deere for \$5,000 towards the Manufacturing shop Update Campaign
- Run Turkey Run 5K for \$1,000 towards Skills USA
- Spuncast, Inc. for \$5,000 towards the Manufacturing Shop Update Campaign

Dr. Schug read a Proclamation announcing May 7 -11, 2018, as School Nutrition Employee Week.

Student Board Representatives: No report this month.

Strategic Discussion:

Onsite Clinic Update: John Dawson, Healthstat, was present to update the Board on the first-year progress of the Watertown Health and Wellness Clinic sharing claim cost and Return on Investment (ROI) calculations and methodology.

Budget Update: Brittany Altendorf, Business Manager, reviewed where the District stands with the 2018/19 budget, the scenarios and solution lists for the deficit of \$1.3 – 1.5 million.

Events in the Watertown Unified School District: Cassandra Schug, Superintendent of Schools shared positive happenings in the District:

- Congratulations to the WHS Academic Decathlon team for finishing 2nd in division 4 and 17th in the Nation at the recent National competition in Texas.
- Congratulations Schurz and Lebanon Schools for receiving the Title 1 School of Recognition. This is the second year in a row for both schools – Lebanon School for high achievement and progress and Schurz School for beating the odds
- Kudos to the WUSD music department for being recognized the 6th year in a row by NAMM – (National Association of Music Merchants), as a Best Community for Music.
- Kudos to Andy Bare for organizing the 27th Annual Children’s Day Community Fair that was held Saturday, April 21st. The event was well-attended and those in attendance enjoyed the many resources, events, and hands-on activities.
- Congratulations to Kayla Bethke for her Young Adult Purchase Award for her artwork, “Shutting Down” depicting her lifelong struggle with Mitochondrial disorder. Kayla’s work will be displayed at the VSA Wisconsin Gallery in Madison and will be exhibited for three years statewide as part of the Creative Power Traveling Exhibition.
- RMS students recently traveled to Washington DC for the annual trip to visit the area and meet policymakers in action.

Policy Review did not meet this month, so there was no reports. Dr. Schug reported out on the Planning Committee held April 3, 2018.

No report out on the Board Evaluations from last month.

Department Reports and Board Committee Reports:

Business Update: Brittany Altendorf, Director of Business Services, gave an update from the Fiscal Committee meeting held on April 18, 2018. Agenda items included:

- Review of Invoices and Variance Report
- 2nd School Resource Officer – Cassandra
- School Crossing Lights – Jaynellen Holloway
- Review of Capital Plan – Hank
- Budget Update and scenarios – Brittany
- Low Revenue Discussion
- Draft Bus Contract

Human Resources Update: Ivan Thompson, Director of Human Resources, gave an update from the Human Resources Committee meeting held on April 16, 2018. Agenda items included:

- Consent Agenda – Staff Appointments, Resignations, Non-Renewals, and Terminations
- Resolution – 2018 Summer School Hires
- Resolution - 2018-19 Teacher Contracts
- Resolution - Certified Handbook Revision

- Negotiations Update
- Onsite Clinic Update
- Administration Compensation Study Update
- ESC Summer Hours

Educational Services Update: Dave Vitale, Assistant Superintendent, gave an update from the Educational Services Committee meeting held on April 10, 2018. Agenda items included:

- Talent Development Plan Revisions
- WUSD Technology Plan Update

Teaching and Learning: Erin Meyer, Director of Secondary Teaching and Learning, highlighted the following:

- Youth Mental Health First Aid event May 3 or May 8 7:45 a.m.– 4:15 p.m., at the ESC
- Completion Celebration for Project EARCH class of 2018 will be June 6, 2018 at 11:00 a.m. – 1:00 p.m. at the Watertown Regional Medical Center and Harvest Market
- Working on caseloads for the 2018/19 school year

Consent Agenda

It was moved by Ron Buchanan, seconded by Paul VanDenLangenberg, that the following resolution be adopted.

BOARD RESOLUTION

#8644

BE IT RESOLVED, that the Watertown Unified School District Board of Education approve the following consent agenda items:

Minutes:

- Board Meeting – March 19, 2018
- Special Board Meeting – March 22, 2018 and April 9, 2018

Committee Summaries:

- Educational Services – April 10, 2018
- Fiscal Management – April 18, 2018
- Human Resources – April 16, 2018
- Planning – April 5, 2018
- Policy Review – None

Personnel/Staffing:

Staff Resignations/Retirements/Terminations:

Certified Staff:

- | | |
|----------------------------|---|
| Patricia Grunseth-Petersen | School Counselor
Riverside Middle School
(effective 6-8-18) |
| Tori Price | Grade 8 Teacher
Riverside Middle School
(effective 6-8-18) |
| Allyssa Rotolo | Kindergarten/Grade 1 Teacher
Lincoln Elementary School |

(effective 6-8-18)

Luke Spielman Assistant Principal
Riverside Middle School
(effective 6-30-18)

Kirk Wackett Grade 8 Teacher
Riverside Middle School
(effective 6-8-18)

Teri Yarbrough Grade 8 Teacher
Riverside Middle School
(effective 6-8-18)

Non-Certified Staff:

Jacob Bootsma Weekend Custodian
High School
(effective 4-22-18)

Caleb Gillespie Weekend Custodian
High School
(effective 4-21-18)

Daniel Thompson Custodian
High School
(effective 4-19-18)

Sharon Zastrow Administrative Assistant
Computer Technology
(effective 6-29-18)

Michelle Zvonar Nutrition Services
High School
(effective 4-12-18)

Staff Appointments:

Non-Certified Staff:

Alexander Crogan Summer Lawn Maintenance
District Wide
(effective 4/2/18)

Anthony DeGalley Summer Lawn Maintenance
District Wide
(effective 5/21/18)

Ronald Dolezal Weekend Custodian
High School
(effective 4/21/18)

David Gilbert Summer Lawn Maintenance

District Wide
(effective 5/21/18)

Colin Schultz Summer Lawn Maintenance
District Wide
(effective 5/21/18)

Approval of Bills

First Reading of the Following District Policies:

None

Second Reading of the Following District Policies:

None

The resolution was adopted unanimously by roll call vote.

2018 Summer School Staff

It was moved by Karrie Uttech, seconded by Jennifer Bakke, that the following resolution be adopted:

SCHOOL BOARD RESOLUTION

#8740

BE IT RESOLVED, that the following staff be employed in the Watertown Unified School District for the 2018 Summer School Program:

DEAN OF STUDENTS

Elizabeth Atkins

CERTIFIED TEACHERS

Alicia Bishop
Robert Cunningham
Malik Cupid
Katherine Curtis
Brian Gerike
Rachel Hurley
Cathie Schoenike

NUTRITION SERVICES

RaeAnn McBride

The resolution was adopted unanimously by roll call vote.

2018/19 Teacher Contracts

It was moved by Fran Milburn, seconded by Ron Buchanan, that the following resolution be adopted:

SCHOOL BOARD RESOLUTION

#8741

BE IT RESOLVED, that the following certified staff be issued contracts for the 2018-2019 school year.

Alexandra Agar-Pratt

Karri Alwin

Laurie Anderson	Michael Cunningham
Leires Ansel	Robert Cunningham
Michelle Armentrout	Amy Daniels
Elizabeth Atkins	Meaghan Daun
Sara Babino	Lianne Davis
Kelly Ballou	Meghan Davis
Abby Bamba	Pamela J De Rosier
Mark Bardenwerper	Kari Dean
Mary Barr	Shelly Degrandt
Michael Bartley	Karen Dentice
Christopher Batterman	Marla Diestelmann
Nancy Bauer	Richard Dilcher
Ann Baxter	Andrew Dobbins
Michelle Beine	Jesse Domer
Denise Benson	Wanda Doughty
Christine Bethke	Gayle Ebert
Joel Bethke	Ariel Ewert
Sabina Biel	Alysa Falk
Jamie Blakeley	Candace Fessler
Lee Bosch	Deborah Fischer
Mary Pat Boschert	Lynn Foelker
Bryan Bremberger	Tammy Foerster
Amanda Brunner	Bruce Foley
Holly Buell	Steven Frank
Julie Burchardt	Bethany Fredericks
Amy Burd	Brian Gerike
Michael Burd	Elizabeth Gerike
Kristin Burke	Lynn Gilbert
Alexis Burns	Stephannie Gilbert-Crane
Dana Busler	Teresa Gimler
Samantha Calliari	Sue Gockel
Alan Capps	Kathryn Godfroy
Emmie Carpenter	Jolene Goeden-Massuch
Andrew Cashin	Kristin Grender
Jennifer Cashin	Michael Gross
Liam Champeau	Amy Grotenhuis
Leisha Chapman	Jennifer Gums
Lynne Chase	Elizabeth Haase
Rachel Christian	Sarah Hafenstein
Amy Clark	Deborah Hamada
Lisa Clark	Cory Hamilton
Lori Clark	Robert Harms
Douglas Cooksey	Jenifer Hedrick

Josh Heier
Carrie Hein
Gary Held
Tahera Horstman
Cathy Houchin
Megan Jakubiak
Theresa Janke Oestreicher
Patricia Jansen
Amy Johnson
Andrew Johnson
Angela Johnson
Thomas Jonas
Carrie Kaczmarek
Benjamin Kamrath
Joel Kamrath
Lauren Kell
Allison Keller
Christopher Kemp
Larry Kempen
Kathy Kennon
Darianne Keuler-Nelson
Desha Keuler-Pulkrabek
Jill Klawitter
Eric Kleine
Gina Kleine
Leah Klotz
Jamie Klubertanz
Lora Konz
Matthew Kranz
Adam Krause
Vanessa Kreblin
Cally Kretchmer
Nicole Kreutzman
Elizabeth Kriege
Kyle Krueger
Tina Krueger
Brandon Laabs
Jacqueline LaDew
Reid LaDew
Lindsey Lease
Jeffrey Lehman
Jesse Leonhardt
Karen Lesch

Joelle Lillge
Hillary Lobenstein
Nicole Loppnow
Michelle Mankiewicz
Amy Marchant
Chad Martin
Danielle McDonald
Emily McFarland
Rhonda Mecikalski
Kristine Meloy
Matthew Meracle
Melanie Meracle
Christopher Mertens
K. Scot Meyer
Kathleen Miers
Ryan Moldenhauer
Susan Moldenhauer
Karla Moll
Jessica Moore
AnnMarie Moulton
Travis Moulton
Judy Mueller
Rhonda Nachtigall
Crystal Nelson
Kerry Neimon
Catherine O'Connor
Tina Oiler
Thomas Olszewski
Jill Oswald
Julie Pasbrig
David Pawl
Jolene Payne
Ashley Peirick
Jennifer Pennington
Christina Peters
Christine Peters
Mark Phillips
Lisa Pirkel
Kelly Pokrzywa
Nadine Preinfalk
Debra Pritchard
Melissa Prochaska
Kathryn Rademaker

Ann Rausch-Gifford	Sarah Tarpey
Corey Ray-Subramanian	Jennifer Templin
Abby Reichert	Justin Thayer
Joi-Lynn Rens	Wendy Thayer
Jenna Retzlaff	Cinnamon Theder
Casey Riggs	Carissa Theis
Evanna Robus	Blair Thorpe
Kelvin Roe	Erin Tibbitts
Rachel Rolfs	Russell Tiedemann
Rebecca Roost	Hannah Timmel
Suzanne Roth	Kristen Travis
Cheryl Rowedder	Amy True
Linda Ruesink	Jennifer Tyjeski
Tammy Rusch	Jill Vitale
Kim Ryan	Sarah Walker
Amy Schaumann	Linda Wallace
Stephen Schleicher	Adam Walsh
Kim Schneider	Jennifer Walter
Cathie Schoenike	Anthony Washetas
Caitlyn Schroeder	Peter Watts
Joan Schubarth	Michelle Webster
Alexander Schuh	Christine Weddig
Diane Schultz	Dana Wegner
Nicole Schwager	Kendall Wegner
Bethany Schwefel	Lori Wegner
Marie Severing	Lisa Wehner
Sarah Skretta	Miranda Weinheimer
Angel Slawinski	Tammy Welter
Tressa Smail	Jenna Wendt
Crystal Soldner	Kayla Wendt
Nicole Stangler	Kristen Wichman
Courtney Stark	Kimberly Wiechmann
Rebecca Stauffacher	Jessica Wiedenfeld
Erin Steuerwald	Sue Will
Robert Stocks	Andrew Woodard
Stephanie Stoeger	Jessica Wortman
Matthew Stollberg	Donna Wucherer
Jana Strobel	Tanya Wyse
Karen Sturdevant	Jana Zimmerman
Pamela Suski	Laurie Zwieg
Timothy Suski	

The resolution was adopted unanimously by roll call vote.

Board of Canvassers

It was moved by Steve Kauffeld, seconded by Jennifer Bakke, that the following resolution be adopted:

SCHOOL BOARD RESOLUTION
#8742

BE IT RESOLVED, that the Watertown Unified School District Board of Education approve the Board of Canvassers Report of the Spring Election – April 3, 2018 as follows:

Statement of the Board of Canvassers

We, the undersigned members of the Board of Canvassers, of the Watertown Unified School, District certify that the annexed and within tabular statement is true and correct as compiled by us from the original returns made to the school district clerk by the several towns, villages, and election districts in said school district of the election held on Tuesday, April 3, 2018.

The numbers of votes given for the spring election of candidates for school board are as follows:

Karrie Uttech	2,968
Fran Milburn	2,805
Fred Jandt	2,668

Dated this 9th day of April, 2018
Signed by Paul VanDenLangenberg, Jennifer Bakke, and Steve Kauffeld
Witnessed by Jody Thompson, Deputy Clerk

Certificate of Determination of Persons Elected

We do determine and certify that the following named persons, having received the greatest number of votes for the respective office for which each was a candidate, are declared to be elected to the school board of the Watertown Unified School District.

Karrie Uttech	2,968
Fran Milburn	2,805
Fred Jandt	2,668

Witness our hands at the office of the School Clerk, 111 Dodge Street, Watertown, Wisconsin on this 9th day of April, 2018.

Signed by Paul VanDenLangenberg, Jennifer Bakke, and Steve Kauffeld
Witnessed by Jody Thompson, Deputy Clerk

The resolution was adopted unanimously by voice vote.

Certified Teacher Handbook

It was moved by Ron Buchanan, seconded by Paul VanDenLangenberg, that the following resolution be adopted:

SCHOOL BOARD RESOLUTION
#8743

BE IT RESOLVED, that the Watertown Unified School District Board of Education approve the employee handbooks for Certified Staff, as recommended by the HR Committee, to be effective upon approval.

The resolution was adopted unanimously by roll call vote.

Special Education Policies & Procedures Document

It was moved by Karrie Uttech, seconded by Jennifer Bakke, that the following resolution be adopted:

SCHOOL BOARD RESOLUTION

#8744

BE IT RESOLVED, that the Watertown Unified School District Board of Education approve the WUSD Special Education Policies and Procedures based on the Wisconsin DPI Model Local Educational Agency Policies and Procedures revised July 2016.

A copy of the WUSD Special Education Policies and Procedures is on file in the Department of Teaching and Learning offices, at the ESC, 111 Dodge Street, Watertown.

The resolution was adopted unanimously by voice vote.

Transportation Services, Inc. Contract Termination

It was moved by Ron Buchanan, seconded by Fran Milburn, that the following resolution be adopted:

SCHOOL BOARD RESOLUTION

#8745

BE IT RESOLVED, that the Watertown Unified School District Board of Education approves the termination of the 2017-22 (five-year) student transportation bus contract between Transportation Services, Inc. (TSI) and the District. The contract will terminate as of June 7, 2018.

The resolution was adopted unanimously by roll call vote.

2018/28 Riteway Bus Contract

It was moved by Ron Buchanan, seconded by Paul VanDenLangenberg, that the following resolution be adopted:

SCHOOL BOARD RESOLUTION

#8746

BE IT RESOLVED, that the Watertown Unified School District Board of Education approve to initiate a contract between the District and Riteway Bus Service, Inc. for a 10-year term to provide student transportation.

The resolution was adopted unanimously by roll call vote.

ACT 59 Per Pupil Revenue Ceiling Increase

It was moved by Ron Buchanan, seconded by Jennifer Bakke, that the following resolution be adopted:

SCHOOL BOARD RESOLUTION

#8747

BE IT RESOLVED, that the Watertown Unified School District Board of Education approve, as part of 2017 Assembly Bill 835, to increase the allowable per pupil revenue limit ceiling from \$9,100 to \$9,400 FY19, \$9,500 FY20, \$9,600 FY21, \$9,700 FY22, \$9,800 FY23.

The resolution was adopted unanimously by voice vote.

Intent to Move to Referendum – November 2018

It was moved by Fran Milburn, seconded by Ron Buchanan, that the following resolution be adopted:

SCHOOL BOARD RESOLUTION

#8748

BE IT RESOLVED, that the Watertown Unified School District Board of Education approve that the District move forward with a November 2018 referendum to exceed the revenue cap.

The resolution was adopted unanimously by roll call vote.

#SocialSchool4EDU Social Media Contract

It was moved by Jennifer Bakke, seconded by Karrie Uttech, that the following resolution be adopted:

SCHOOL BOARD RESOLUTION

#8749

BE IT RESOLVED, that the Watertown Unified School District Board of Education approve a contract through July 31, 2020 with #SocialSchool4EDU for social media management (Facebook, Twitter, YouTube and Instagram) accounts, as recommended by the Planning Committee.

The resolution was adopted unanimously by roll call vote.

Public Input:

Anna Muhle, 906 Fox Creek Dr., #2, Watertown, thanked the District for the many years of working together with Transportation Services, Inc. (TSI). She noted that she and the bus drivers would work together with the RiteWay Bus Company for a smooth and safe transition.

Adjournment: There being no further business, it was moved by Ron Buchanan, seconded by Steve Kauffeld, and unanimously carried that the meeting be adjourned at 7:45 p.m.

Respectfully submitted,

Tony Arnett
Board President (signed)

(Disclaimer: These minutes are uncorrected and any corrections made thereto will be noted in the meeting at which they are approved.)

First Reading of the Following District Policies:

None

Second Reading of the Following District Policies:

None