

# **WATERTOWN UNIFIED SCHOOL DISTRICT**

## **Vacancy Notice**

### **PROJECT SEARCH TEACHER**

**LEVEL:** Ages 18-21

**CERTIFICATION:** Special Education Cross-Categorical (801)

**PERCENTAGE:** 100%

**START DATE:** August 22, 2017

**JOB LOCATION:** Watertown Regional Medical Center

**JOB DESCRIPTION:** Watertown High School provides special education students with comprehensive curricular programming to meet individual student needs and interests. Within this newly formed program, the Project SEARCH instructor will be responsible for providing transitional and educational programming to enable young adults develop to his/her maximum potential physically, mentally, and emotionally. The Project SEARCH Instructor will identify each young adult's strengths, interests, and abilities related to skill acquisition, job development, and job placement.

**QUALIFICATIONS:**

- Bachelor's degree in Special Education or related field AND minimum of three years teaching experience.
- Special Education Teaching License required.
- Experience with a transition to work programming preferred.
- Must be available to work flexible hours, with some days in the summer

**JOB DUTIES:**

- Recruits appropriate students with disabilities for Project SEARCH. Attend IEP meetings of possible student recruits
- Develops internship sites within host sites to build skills for students resulting in integrated employment.
- Coordinates job coach activities and provide input to for purposes of supervision/evaluation.
- Teaches classroom activities based off the Project SEARCH Model and monitor the young adult's worksites each day.
- Instructs young adults in "soft skills" curriculum standards.
- Coordinates all services with Managed Care Organizations, Host Business, Division of Vocational Rehabilitation, School Districts and other interested partners and potential work sites.
- Identifies and create solutions for behavioral concerns for any of the young adults.
- Monitors daily attendance and report to home districts.
- Reports quarterly grades and progress to school and home.
- Attends advisory meetings with partners as needed.
- Refer participants to appropriate agencies for support and services related to successful employment.
- Attends trainings and staff meetings.
- Participate in assigned meetings, professional development, and training as required.

**THE DISTRICT:** The Watertown Unified School District is the 50<sup>th</sup> largest district in Wisconsin. The District has a student enrollment of approximately 4,000 students. The District includes five elementary, one middle school, and one high school. Staffing includes approximately 285 professional staff and 220 support staff.

**THE COMMUNITY:** Approximately 23,000 residents live in the Watertown community. Watertown is located on the Rock River approximately halfway between Madison and Milwaukee, at the junction of Highways 16, 19, and 26.

**APPLY BY:** **Until Filled**

**SPECIFIC PROGRAM QUESTIONS SHOULD BE DIRECTED TO:**

Erin Meyer, Director of Secondary Teaching and Learning  
Watertown Unified School District, 111 Dodge Street, Watertown, WI 53094  
920-262-1460, Extension 3207 or meyere@watertown.k12.wi.us

**DISTRICT CONTACT:** Sarah Miller, Human Resources Administrative Assistant  
Watertown Unified School District, 111 Dodge Street, Watertown, WI 53094  
920-262-1460, Extension 3223 or millers@watertown.k12.wi.us

**Interested candidates should apply on  
Wisconsin Education Career Access Network (WECAN)  
(<https://wecan.education.wisc.edu/#/>)**

*The Watertown Unified School District does not discriminate in its education program, activities, or employment on the basis of race, color, religion or creed, sexual orientation, ancestry, national origin, sex, age, marital status, or handicap.*