

WATERTOWN UNIFIED SCHOOL DISTRICT

Vacancy Notice

SCHOOL SOCIAL WORKER

LEVEL: Elementary
PERCENTAGE: 100%
LICENSURE: School Social Worker (#7050)
START DATE: August 22, 2017

JOB DESCRIPTION: This position is one of two social workers employed by the District and is part of twenty licensed pupil services staff hired to provide services to our students.

Qualified candidates should possess:

- Ability to be student centered;
- Passion in working with elementary school aged students;
- Ability to promote a positive school climate in all interactions with students, staff, and parents;
- Ability to support all students towards academic, social, behavioral, and emotional success;
- Effective oral and written communication skills in interactions with students, parents, and staff;
- Ability to work as a member of the elementary school pupil services team;
- Knowledge/experience with RtI and PBIS; and
- Special consideration given to applicants that have experience with childhood mental health issues/concerns and Trauma Informed Care.

Duties required to perform this position include:

- Assist in implementing the district's philosophy of education and instructional goals and objectives;
- Assist in implementing all Board policies and/or administrative procedures as well as state or federal laws governing student welfare, instruction and conduct;
- Provide a variety of social work services to students, foster and promote the growth of each student as a unique individual and assist each student in developing to his/her fullest potential intellectually, physically, socially and emotionally;
- Provide parents/guardians with a variety of informational or counseling services;
- Act as a consultant and resource to both regular and special education personnel, to meet the needs of students with identified behavioral, social and/or emotional disabilities;
- Participation on IEP evaluation teams; Serve as consultant in the assessment, identification, program planning, and placement process of students;
- Create an environment conducive to creating trust, openness, involvement and achievement;
- Implement a variety of counseling techniques and activities that meet the individual needs, interests and abilities of students;
- Assess the counseling progress and achievement of students on a regular basis and provide progress reports to both students and parents/guardians as appropriate;
- Work to establish/maintain open lines of communication with students and parents/guardians;
- Act as a resource and provide counseling sessions for and/or hold conferences with parents/guardians on a school perceived need or parent/guardian requested basis;
- Assist in coordinating student and/or parent/guardian involvement with outside agencies;
- Serve as district liaison/coordinator for all outside medical/psychiatric evaluations of students;
- Carry out home and/or school behavioral observations of students;
- Provide social/developmental medical history reports to pertinent professionals;
- Provide ongoing follow-up of medical/psychiatric cases to appropriate personnel;
- Communicate early identification and intervention strategies as related to student behavioral, social and/or emotional disabilities;

- Design and propose specialized programs, procedures or instructional delivery methods to utilize remediation of the social, emotional and/or behavioral disabilities of students;
- Provide resource services in the handling of all concerns regarding students with behavioral, social and/or emotional disabilities;
- Act as a consultant/resource to parents/guardians of pre-school age children (ages 0-5) with suspected or identified behavioral, social and/or emotional disabilities;
- Carry out required record keeping and report completion tasks in an accurate and timely manner;
- Strive for professional growth through on-going professional reading and participation in workshops, seminars, conferences and/or advanced course work;
- Attend general staff meetings and special education department meetings and serve on building level or district wide committees;
- Assist in student supervision tasks or beyond the classroom student activities as assigned;
- Perform such other duties as assigned by the building principal or the Director of Elementary Teaching and Learning.

The ideal candidate will display the following personal characteristics:

- Commitment to Public Education and Continuous Improvement;
- Honesty, Integrity, Confidentiality, and Trustworthy;
- Approachable by Students and Staff;
- An Ability to Support and Trust Staff; and
- Willing to Embrace the Watertown Community and our Students.

THE DISTRICT: The Watertown community excels in its support for education and provides a comprehensive curriculum for our students in exceptional facilities. The District has a total enrollment of approximately 4,000 students, spread over five elementary, one middle, and one high school buildings. The District employs approximately 270 certified staff and 220 support staff.

THE COMMUNITY: The Watertown community has 23,000 residents and is located on the Rock River approximately halfway between Madison and Milwaukee, at the junction of Highways 16, 19, and 26.

APPLICATION DUE: **Immediate; Applications will be reviewed upon receipt.**

DISTRICT CONTACT: Sarah Miller, Human Resources Administrative Assistant; Watertown Unified School District, 111 Dodge Street, Watertown, WI 53094; 920-262-1460; millers@watertown.k12.wi.us

Interested candidates should apply on Wisconsin Education Career Access Network (WECAN)
(<https://wecan.education.wisc.edu/#/>)

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