

Board Operations**Board Organization****New Board Member Orientation**

The Board President, Superintendent of Schools, and administrative staff shall make every effort to assist new Board members in becoming fully informed about the function, policies, procedures, and concerns of the Board.

- New Board members shall be given materials available relating to Board member duties.
- The Superintendent shall supply materials pertinent to meetings and explain their use.
- New Board members will be invited to an orientation meeting with the Superintendent and the Board President to discuss Board and administrative responsibilities.
- Copies of the District policies are available on the District's website.
- New Board members shall be encouraged to attend inservice sessions for Board members conducted by the Wisconsin Association of School Boards (WASB).
- New Board members will be provided tours of the District facilities upon request.
- The Board President shall appoint a veteran Board member as a mentor for each newly elected Board Member.

Orientation shall be considered an ongoing process for all school board members and may include such activities as those indicated above and addition of items such as these:

- Attendance at school board and administrative conferences and conventions.
- Exchange of ideas through joint meetings with neighboring school boards.

Legal Reference: **Section 120.12(32) Wisconsin Statutes**

Policy Approved: **March 17, 2005**

Policy Revised: **November 25, 2013**