

Board Operations**Board Organization****Board Committees**

The School Board believes committees can be useful in the decision making process. By using a Board committee structure, the Board is able to conduct its business in an efficient and effective manner and study issues facing the District more in depth. The committee structure is designed to assist the Board in the conducting of Board business; it is not intended to take away a Board member's opportunity to ask questions or to be involved in the decision making process.

The Board shall have the following standing committees, which shall be subunits of the Board:

Fiscal Management Committee: Fiscal Management includes work on matters related to purchasing, finance, buildings and grounds, food services, student transportation and other matters related to the business management of District, and the ongoing review and revision of all policies related to the above.

Human Resources Committee: Human Resources includes work on all matters relating to the employment, evaluation and termination of employees and the development, negotiation and implementation of all contractual agreements with bargaining units, other employee groups, and any contracted services of the District, and the ongoing review and revision of all policies related to human resources.

Educational Services Committee: Educational Services includes work on matters relating to teaching and learning such as courses of study, instructional resources, data and assessments, student welfare and other matters of an education nature, and the ongoing review and revision of all policies related to the above.

Policy Review Committee: Policy Review includes work on reviewing, updating and developing new school District policies for recommendation to the Board of Education.

Planning Committee: Planning includes work on the systematic long and short term planning to improve the operations of the District, to work toward increasing student achievement, and to advance the cause of education in the schools and community. Also, it is the responsibility of this committee to develop the District's Strategic Plan.

Standing Committees shall perform specific functions and duties as determined by the Board. They shall be fact-finding, deliberate and advisory in nature. Committees shall have no power to take any action whatsoever on behalf of the Board, or to otherwise commit the Board or District to any course of action or expenditure of funds. In the event of any uncertainty surrounding a committee's scope of responsibility, and to avoid unnecessary duplication of effort, the Board retains discretion to make final determinations as to the most appropriate committee, if any, to address specific issues.

Standing committees shall be appointed annually by the Board President, after receiving preferences from individual Board members. The appointments shall occur within 30 days of the annual election of Board officers. Each committee shall consist of at least four Board members. The quorum of each standing committee shall be defined as two members of the committee. The Board President may count toward fulfilling the quorum requirement.

Ad hoc committees may be established from time to time to serve a specific purpose determined by the School Board; except where a different process is expressly established by applicable legal authority.

Legal Reference: **Section 19.84, Wisconsin Statutes**

Policy Approved: **December 18, 1985**

Policy Revised: **May 9, 1996**
 February 26, 2004
 July 28, 2005
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