

Board Operations**Board Organization****Filling Board Vacancies**

Within 60 days vacancies on the School Board shall be filled by appointment of the remaining members of the Board in accordance with state law and the guidelines outlined in this policy.

Appointment Guidelines:

1. Public notice of a Board vacancy shall be given by the Superintendent and include a deadline for applying for the vacancy.
2. Any qualified elector of the District who is interested in filling the vacancy may submit a letter of application and a short resume to the Board by the date specified in the vacancy notice. If one or no applications are received by the deadline, the deadline may be extended by a majority vote of the Board.
3. The Board shall consider all candidates for a Board vacancy at a properly noticed open meeting of the Board unless there are exceptional reasons to consider the candidates in closed session. All candidates shall be given an opportunity to make a statement on behalf of their candidacy and to explain their purpose in seeking a position on the Board. The Board may ask questions of the candidates.
4. Voting on the candidates may be roll call, voice vote, or signed written ballot. The method of voting will be determined by a majority vote of the Board prior to consideration of candidates for the Board vacancy. Board members should consider the candidate's interest in and devotion to public education and willingness to give time and effort to the work.
5. The candidate appointed to the vacancy shall, pending acceptance and filing the oath of office, be seated on the Board.
6. New Board members shall be given orientation to the duties and responsibilities of a school Board member in accordance with Board policy.

Legal Reference: **Section 17.03 Wisconsin Statutes**
 Section 17.035 Wisconsin Statutes
 Section 17.26 Wisconsin Statutes
 Section 19.01 Wisconsin Statutes
 Section 120.05(1)(d) Wisconsin Statutes

Policy Approved: **December 18, 1985**

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