

## Instruction

### Instructional Arrangements

#### Guidelines of Operation of the School Store

The operation of a school store is considered an acceptable and meaningful means of offering instructional experiences to students interested in marketing, merchandising and business operations. To this end, the following guidelines shall be adhered to by those charged with the responsibility for the store:

1. The school store should be directly related to the service and convenience of students and to the instructional/learning objectives of the business education curriculum.
2. The principal shall evaluate the school store operation with the understanding that he/she has ultimate responsibility for the operation of such store and that his/her discretion should be used in the operation of this facility.
3. Items sold in the school store are to be appropriate and essential to the academic instruction program. The school store is not intended to compete with local merchants or other established school programs; the store supervisor/instructor shall make suggestions and recommendations to assist the school staff in maintaining a proper perspective in this area.
4. Cooperative agreements shall be drawn between the DECA Club and any other school organizations including the Nutrition Services Program to prevent unwholesome competition in the sale of goods.
5. The number and type of items to be sold shall require the final approval of the principal and/or Superintendent.
6. A reasonable profit should be realized on a school store operation.
7. The school store should be operated in such a way that there will be no interference with the academic program of students or the assigned duties of teachers.
8. The school store is generally to be operated only during non-scheduled periods of the day (before school hours, during lunch time, after school hours).
9. The DECA advisor and business education teacher are responsible for day-to-day operation of the school store.
10. The local vocational education coordinator (LVEC) is responsible for insuring that the program meets or exceeds vocational education standards.
11. A daily inventory will be taken of all supply items.

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