

**Students****Welfare****Sex Offender Notification**

Registered sex offenders are prohibited by state law from being on public school premises unless they have provided the required notification, including the specific date, time and place of the visit and their status as an offender, to school officials. Exceptions include:

- A registered sex offender who is on the school premises to vote.
- A registered sex offender attending an activity that is not sponsored by the school.

It is the responsibility of the registered sex offender to provide the required school notification. After receiving prior notification, the principal or designee, shall determine whether the registered sex offender will be allowed to be present on school premises for the purpose of an event and determine any conditions that may be placed on such permission for the safety of other persons present in the school environment. Exceptions are considered for a registered sex offender who is the parent of a child enrolled at the school if the parent notifies the school of his/her status at time of enrollment and at the beginning of each academic school year. 24 hours written notice is required for any sex offender on active supervision and requires an approved escort for the duration of their visit. Violators will be asked to leave the premises.

When the Watertown Police Department determines that a sex offender falls in a category that requires community notification or if it determines that notification is in the best interests of the community, the Chief of Police or designee will notify the Superintendent of the Watertown Unified School District. Under these circumstances, the Watertown Police Department will prepare a Sex Offender Information Bulletin which will be shared with the Watertown Unified School District. The Sex Offender Information Bulletin will include the following information:

- The vicinity of the offender and his/her proximity to a school;
- Any conditions of his/her supervision;
- Photograph, physical description, and offense pattern of the offender;
- Name and phone number of Wisconsin Department of Corrections Agent and contact information for the Watertown Police Department.

The Watertown Police Department will work cooperatively with the Watertown Unified School District when determining the means by which parents/guardians and students will be notified of a sex offender's proximity to school age children.

**Policy Approved: February 25, 2008**

**Policy Revised: August 25, 2014**