

Personnel**Professional Staff****Substitute Teachers**

The Board of Education shall delegate to the Superintendent or designee the responsibility of establishing a procedure for the hiring of substitute teachers for the Watertown Unified School District so that the educational program may be carried on effectively. The procedure shall adhere to the guidelines determined by the Wisconsin Department of Public Instruction.

Legal Reference: **Wisconsin Administrative Code, PI-34.23**
Wisconsin Administrative Code, PI 34.24

Policy Approved: **August 19, 1987**

Policy Revised: **September 22, 2014**