

Personnel**Professional Staff****Assignments and Transfers**

Staff assignments and transfers within the system shall be made in accordance with provisions of the current certified staff handbook.

The District will assign/reassign employees based upon state educator license, the needs of students, and program requirements. The District will make an attempt to specify the employee's building, grade level, and/or subject assignment by June 30th for the following school year.

Policy Approved: August 19, 1987

**Policy Revised: February 25, 2008
 September 22, 2014**