

**Business and Non-Instructional Operations****Building and Grounds Management****Building and Grounds Management**

The Watertown Unified School District Board of Education is committed to providing adequate facilities and maintaining those facilities for a positive, safe and educational environment.

The services and skills of trained staff are required to maintain the buildings, grounds, playgrounds and equipment at an acceptable standard.

It shall be the policy of the District to maintain its buildings efficiently through a program of inspection, maintenance, and rehabilitation for the preservation of all school buildings, sites and equipment. Maintenance shall be preventative to ensure integrity of the facility and safety for staff, students and the community.

The Board shall provide funds for the purchase of custodial and operational supplies to insure efficient operation of all school buildings. The Supervisor of Building and Grounds shall be responsible for coordinating the purchase of such custodial and operational supplies, and shall make an effort to secure the best quality products at the lowest obtainable cost.

The Superintendent or designee shall report to the Board when necessary about the maintenance and capital improvement needs of the District.

**Policy Approved: August 21, 1985**

**Policy Revised: September 26, 2016**