



BOARD OF EDUCATION

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Watertown Unified School District **Cassandra J. Schug** **Superintendent of School**

Dear Parents, Students, Community Members, and Friends of Education,

Welcome back to the 2017/18 school year! For parents/guardians whose students are entering our schools for the first time, a special welcome and a heartfelt thank you for the trust you have placed in us here at the Watertown Unified School District.

The start of a new school year is exciting for all of us and our calendar is full of countless activities and events for everyone to participate in and enjoy. On behalf of the Board of Education, teachers, and staff, I cordially invite you to take advantage of these great opportunities. Together we can ensure the success and dreams of each and every child, as we continue to build a solid foundation in our students . . . our future. . . it's the Watertown Way!

Sincerely,

Cassandra Schug
Superintendent of Schools

"Excellence for All"

It is the policy of the Watertown Unified School District that no person may be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, career and technical education, co-curricular, student services, recreational, or other programs or activities because of the student's sex, race, religion, color, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap as required by s.118.13, Wis. Stats.



DISTRICT ADMINISTRATION

Cassandra Schug
District Administrator

Dr. David Vitale
Assistant Superintendent

Jennifer Borst
Director of Teaching &
Learning - Elementary

Doug Linse
Director of Business
Services/Transportation

Erin Meyer
Director of Teaching &
Learning - Secondary

Ivan Thompson
Director of Human Resources

DISTRICT SUPERVISORS

Hank Hechimovich
Supervisor of Buildings & Grounds

Gregory Gutkowski
Supervisor of Computer Support

Robert Logan, Jr.
Supervisor of Instructional
Technology

Joan Jaeckel
Supervisor of Nutrition Services

School Calendar 2017-2018

Fall Parent Conferences

Douglas Elementary School
Grades 3 through 5:
Tuesday, October 24 - 4:00-7:35 p.m.

Douglas Elementary School
Kindergarten through Grade 5:
Thursday, November 2 – 4:00-7:35 p.m.

Lebanon Elementary School
Kindergarten through Grade 5:
Thursday, October 19 - 3:30-7:00 p.m.
Tuesday, October 24 - 3:30-7:00 p.m.

Lincoln Elementary School
Kindergarten through Grade 2:
Thursday, October 19 - 3:30-7:00 p.m.
Tuesday, October 24 - 3:30-7:00 p.m.

Riverside Middle School
Grades 6 through 8:
Monday, October 16 - 4:00-7:30 p.m.
Tuesday, October 24 -4:00-7:30 p.m.

Schurz Elementary School
Kindergarten through Grade 5:
Thursday, October 12 - 4:00-7:30 p.m.
Thursday, October 19 - 4:00-7:30 p.m.

Watertown High School
Grades 9 through 12:
Monday, October 23 -5:00-7:30 p.m.

Webster Elementary School
Kindergarten through Grade 5:
Thursday, October 19 - 4:00-7:30 p.m.
Tuesday, October 24- 4:00-7:30 p.m.

August 22, 23, 24	New Teachers In-service
August 28, 29, 30	Teacher Work Days
September 1	Teacher Work Day
September 4	Labor Day, no school
September 5	First Day of School
October 26	Staff Development Day, no school
October 27	Parent/Teacher Comp Day, no school
November 3	End of the first quarter
November 22	Parent/Teacher Comp Day, no school
November 23, 24	Thanksgiving Holiday, no school
December 1	End of 1 st trimester
December 22-Jan. 2	Winter Break, no school
January 18	End of Semester
January 19	Teacher Work Day, no school
February 15	Elementary & Secondary Early Release Day
February 16	Staff Development Day, no school
March 9	End of the 2 nd trimester
March 23	End of the third quarter
March 26-30	Spring Break, no school
April 2	Staff Development Day, no school
May 28	Memorial Day, no school
June 7	Elementary & Secondary Early Release Day
June 7	End of Semester/Trimester/Last Day of School
June 8	Teacher Work Day, no school
June 9	Graduation Day

Spring Parent Conferences

Douglas Elementary School
Kindergarten through Grade 2:
Thursday, February 8- 4:00-7:35p
Tuesday, February 13- 4:00-7:35p

Lebanon Elementary School
Kindergarten through Grade 5:
Thursday, February 1 - 3:30-7:00 p.m.

Lincoln Elementary School
Kindergarten through Grade 2:
Thursday, February 1 - 3:30-7:00 p.m.

Riverside Middle School
Grades 6 through 8:
Thursday, March 8 - 4:00-7:00 p.m.

Schurz Elementary School
Kindergarten through Grade 5:
Thursday, February 8 - 4:00-7:30 p.m.

Watertown High School
Grades 9 through 12
Monday, January 15 - 5:00-7:30 p.m.
Monday, April 23 – 5:15-7:00 p.m.

Webster Elementary School
Kindergarten through Grade 5:
Thursday, February 8 - 4:00-7:30 p.m.
Thursday, February 15 – 12:00-3:30 p.m.

SCHOOL FEES 2017-2018



ELEMENTARY:

Watertown 4 Kids	\$20.00
Pre-Kindergarten – Grade 5	35.00
Technology Fee	5.00

RIVERSIDE MIDDLE SCHOOL:

Art Fee	\$ 20.00
Class Fee	40.00
Instrument Rental	50.00
Laundering Fee	10.00
Replacement I.D. Cards	5.00
Survey Classes 6 & 7	15.00
Tech. Ed. Fee (per semester) - Shop	20.00
Technology Fee	15.00
Yearbook (optional)	20.00

HIGH SCHOOL:

Art Fee (per semester)	\$ 20.00
Class Fee – Schedule Book	45.00
Foods	20.00
Instrument Rental	50.00
Instrument Repair Insurance (optional)	20.00
Band Uniform Cleaning Fee	10.00
Orbit (optional)	44.00
Percussion	25.00
Replacement I.D. Cards	5.00
Student Parking Fees	75.00
Student Parking - Daily	2.00
Tech. Ed. Fee (per semester) - Shop	30.00
Technology Fee	15.00

Athletic Ticket Prices:

Adult Single Event	\$ 3.00
High School Students	2.00
Seniors/Children PreK-8	1.00
All Sports Pass	35.00
Seasonal Parent Pass (per Home Event)	2.00

Summer School Fees:

Elementary	\$ 0.00
Riverside	0.00
High School	0.00

Extracurricular: (Athletics & Production)	<u>RMS</u>	<u>WHS</u>
Per Activity	\$ 25.00	\$ 75.00
Family Max	75.00	225.00

SCHOOL NUTRITION PRICES

Breakfast Prices

Student Daily:

<u>Elementary</u>	<u>Middle School</u>	<u>High School</u>
\$1.50	\$1.60	\$1.65

Adult Breakfast Daily:

\$2.00

Lunch Prices

Student Daily:

<u>Elementary</u>	<u>Middle School</u>	<u>High School</u>
\$2.45	\$2.60	\$2.70

Adult Lunch Daily

\$3.50

Milk Prices

Daily:

40 cents

Reduced Prices

<u>Breakfast</u>	<u>Lunch</u>	<u>Milk</u>
30 cents	40 cents	FREE

**Fees subject to
change without notice.**

EMERGENCY CLOSINGS

Inclement weather may result in closing schools, delayed openings, or early dismissal. The District maintains close contact with the bus company, the highway department and the weather bureau regarding weather conditions. Closing decisions are made as early as possible, always prior to the start of bus routes. On a questionable day, please listen to the radio by 6:00 a.m. rather than calling the ESC District Office 920-262-1460.

School closings, delayed starts and early dismissals will be announced over:

WTTN 1580 AM
WKCH 106.5 FM
WJJO 94.1 FM
WTMJ 620 AM
WFAW 940 AM
WSJY 107.3 FM
WISC-TV Channel 3
WTMJ-TV Channel 4
WMTV-TV Channel 15
WISN-TV Channel 12

SCHOOL BUSES

- * Transportation Services
Watertown 261-5062
- * D & H Enterprises
261-6657

REPORTING ABSENCES

**When your child is absent from school,
please follow these procedures:**

Elementary:

It is the responsibility of the parent or guardian to report all student absences to the student's school office between 7:45 a.m. and 8:15 a.m. on the day of the absence. If the school does not receive a call reporting the absence, the school secretary will attempt to call the parent or guardian at home or place of employment soon after 9:30 a.m.

Middle School:

Please call Riverside Middle School to report each absence. You will be called each time your child is absent without notification.

High School:

Parents are asked to call and report a student's absence on the day of the absence. You may call 262-7537 at any time. If the office is not open please leave a message with your child's name and reason for the absence.

Quick Reference Numbers

Alternative Learning Center	920-206-3769
Douglas Elementary	920-262-1495
Early Learning Center	920-262-1490
Endeavor Charter School	920-262-7500 Ext 6880
ESC-District Office	920-262-1460
Lebanon Elementary	920-925-3712
Lincoln Elementary	920-262-1465
Riverside Middle School	920-262-1480
Schurz Elementary	920-262-1485
Watertown High School	920-262-7500
Webster Elementary	920-262-1490

Student Hours

Elementary: M, T, Th & F – 8:00 a.m.-3:05 p.m.
W-8:00 a.m.-2:00 p.m.

Middle School: M, T, Th & F – 7:55 a.m.-3:20 p.m.
W-7:55 a.m.-2:00 p.m.

High School: M, T, Th & F – 7:45 a.m.-3:15 p.m.
W-7:45 a.m.-2:00 p.m.

For Work Permits

Call High School: 920-262-7500
8:00 a.m. - 3:00 p.m.

EQUAL OPPORTUNITY

The Watertown Unified School District does not discriminate based on race, creed, religion, color, national origin, age, sex, handicap or disability, veteran status, marital status, sexual orientation, ancestry, citizenship status, arrest record, conviction or any other characteristics protected by law.

Educational Service Center
111 Dodge Street 920-262-1460

Lynn M. Gilbert
District School Nurse

Early Learning Center
634 South Twelfth Street 920-262-1490

August 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14 Douglas Reg 10a-6p RMS Intro to Band/Orch Week 7:30a-12p	15 RMS Intro to Band/Orch Week 7:30a-12p	16 RMS Intro to Band/Orch Week 7:30a-12p Schurz Reg 10a-6p	17 Douglas Reg 8a-4p Lincoln Reg 12-5:30p WHS Reg/Pic 12p-7p RMS Intro to Band/Orch Week 7:30a-12p RMS Reg/Pic 9a-3p	18 RMS Intro to Band/Orch Week 7:30a-12p	19
20 WHS Band 1-6p	21 WHS Reg/Pic 9a-3p WHS Band 11:30a-4p	22 WHS Band 11:30a-4p RMS Reg/Pic 12-7p New Teacher In-service	23 WHS Band 11:30a-4p Webster Reg 12-6p New Teacher In-service	24 WHS Band 11:30a-4p New Teacher In-service	25 WHS Band 11:30a-4p	26
27	28 Board Meeting 6p Freshman Experience 5p Back to School Fair 6p Teacher Work Day	29 Teacher Work Day	30 Lincoln Ready, Set Go Nt/Pic 4-7p RMS Open House 4-7p Teacher Work Day	31 Douglas Open House K5 4:00-4:45; Grades 1-5 4:45-6:30p Schurz Open House 5-7p Webster Reg/Open House 5-6:30p Teacher Work Day		

Please confirm dates and times
as activity schedules may change.

September 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Staff Development Day Teacher Work Day	2
3	4 No School Labor Day	5 2017-2018 School Year Convenes	6	7	8 RMS Picture Makeup Day	9 ACT Test 8a-12p
10	11	12 Webster Picture Day 7:30-11a	13	14	15	16
17	18	19	20	21	22	23
24	25 WHS Homecoming Week Board Meeting 6p	26 WHS Homecoming Week	27 Douglas Picture Day WHS Homecoming Week	28 WHS Homecoming Week	29 WHS Homecoming Week	30 WHS Homecoming Dance 8-11:30p

Please confirm dates and times
as activity schedules may change.

October 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 Schurz Picture Day	5	6	7
8	9 WHS Vocal Concert 7p Columbus Day	10	11 Lebanon/Lincoln Picture Retakes	12 Schurz P/T Conf 4-7:30p	13	14
15	16 WHS Instrumental Concert 7p RMS P/T Conf 4-7:30p	17 Webster Picture Retake	18	19 Lebanon/Lincoln P/T Conf 3:30-7p Schurz P/T Conf 4-7:30p Webster P/T Conf 4-7:30p	20	21
22	23 Red Ribbon Week RMS Picture Retake Day WHS P/T Conf 5-7:30p	24 Douglas P/T Conf 4-7:35p Lebanon/Lincoln P/T Conf 3:30-7p RMS P/T Conf 4-7:30p Webster P/T Conf 4-7:30p Red Ribbon Week	25 Red Ribbon Week	26 Red Ribbon Week No School Staff Development	27 Red Ribbon Week No School Parent/Teacher Comp	28 ACT Test 8a-12p
29	30 Board Meeting 6p	31				

Please confirm dates and times as activity schedules may change.

December 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
					End of 1st Trimester	
3 WHS Holiday Concert @ St. Bernards 4p & 7p	4 Webster Holiday Program 6p Schurz 5K Holiday Program 6p WHS Holiday Concert @ St. Bernards 7p	5 Webster Holiday Program 6p Schurz Gr 1-5 Holiday Program 6:30p @ WHS	6	7 RMS Chorus Concert 6:30p Lincoln Holiday Program 6p @ WHS	8	9 ACT Test 8a-12p @ RMS
10	11 RMS Band Concert 6:30p	12 DARE Graduation @ WHS Douglas Holiday Program Gr 3-5 6:30p @ WHS	13	14 WHS Band/Orchestra Winter Concert 7p	15	16
17	18 Board Meeting 6p RMS Orch Concert 7p	19 Douglas Holiday Program Gr K-2 6:30p @ WHS	20	21	22	23
17	18 Board Meeting 6p RMS Orch Concert 7p	19 Douglas Holiday Program Gr K-2 6:30p @ WHS	20	21	22	23
24	25	26	27	28	29	30
Christmas Eve	Winter Break No School	Winter Break No School	Winter Break No School	Winter Break No School	Winter Break No School	
31 New Year's Eve	Christmas Day					

Please confirm dates and times
as activity schedules may change.

January 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Winter Break No School New Year's Day	2 Winter Break No School	3	4	5	6
7	8	9	10	11	12	13
14	15 WHS P/T Conf 5-7:30p Martin Luther King Jr's Day	16	17	18 End of Semester	19 No School Teacher Work Day	20
21	22 Board Meeting 6p	23	24	25	26	27
28	29 Freshman Preview Nt 7:15p	30	31			

Please confirm dates and times
as activity schedules may change.

February 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Lebanon/Lincoln P/T Conf 3:30-7p	2	3
4	5	6	7	8 Douglas P/T Conf 4-7:35p RMS P/T Conf 4-7p Schurz P/T Conf 4-7:30p Webster P/T Conf 4-7:30p	9	10 ACT Test 8a-12p
11	12	13 Douglas P/T Conf 4-7:35p	14	15 Webster P/T Conf 12-3:30p All Schools Early Release 11:30a	16 No School Staff Development Day	17 Trivia Night
18 WI Singers @ WHS 3p	19 Presidents' Day	20	21	22	23	24
25 WHS Arts, Beats & Eats Festival 12-5p	26 Board Meeting 6p	27	28			

Please confirm dates and times
as activity schedules may change.

April 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Easter	2 No School Staff Development Day	3	4	5	6	7
8	9	10	11	12	13 WHS Show Choir 7:30p	14 ACT Testing 8a-12p @ RMS
15	16 RMS Instrument Selection 5:30-7:30p	17 RMS Instrument Selection 3:30-5:30p	18	19	20	21
22	23 WHS P/T Conf 5:15-7p Honor Society Induction 7p	24	25	26 Douglas Gr 3-5 Learning Showcase 5-7p	27	28
29	30 Board Meeting 6p					

Please confirm dates and times as activity schedules may change.

May 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 WHS Spring Instrumental Concert 7p	4	5
6	7	8	9	10 WHS Orch Concert 7p	11	12 Massed Band Concert @ WHS 7:30p
13 Mother's Day	14 Scholarship Ceremony 7p	15	16	17	18	19 WHS Pops Concert 5:30p & 7:30p
20	21 Board Meeting 6p	22 RMS Chorus Concert 6:30p	23	24 RMS Band Concert 6:30p	25	26
27	28 No School Memorial Day	29	30	31 RMS Orchestra Concert 7p		

Please confirm dates and times
as activity schedules may change.

June 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7 Last Day of School All Schools Early Release 11:30a	8 Teacher Work Day	9 WHS Graduation 10a ACT Testing 8a-12p @ RMS
10	11	12	13	14	15	16
17 Father's Day	18	19	20	21	22	23
24	25 Board Meeting 6p	26	27	28	29	30

Please confirm dates and times
as activity schedules may change.

July 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 No School	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23 Board Meeting 6p	24	25	26	27	28
29	30	31				

Please confirm dates and times
as activity schedules may change.