



BOARD OF EDUCATION

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Watertown Unified School District **Cassandra J. Schug** **Superintendent of School**

Dear Parents, Families and Students, Friends and Neighbors,

Welcome Back! We are so excited about the special events and activities that have been planned throughout the District. We invite you to join us during the school year to enjoy the talents of our students, to see first-hand the learning that is taking place in and out of the classrooms, and how our students continue to positively represent WUSD and the community in countless ways!

From the words of Ben Franklin, *"Tell me and I forget. Teach me and I remember. Involve me and I learn."*

Thank you for your continued support and interest in our schools. We look forward to seeing you!!!

Sincerely,

Cassandra Schug
Superintendent of Schools

"Excellence for All"

It is the policy of the Watertown Unified School District that no person may be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, career and technical education, co-curricular, student services, recreational, or other programs or activities because of the student's sex, race, religion, color, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap as required by s.118.13, Wis. Stats.



DISTRICT ADMINISTRATION

Cassandra Schug
District Administrator

Dr. David Vitale
Assistant Superintendent

Jennifer Borst
Director of Teaching &
Learning - Elementary

Doug Linse
Director of Business
Services/Transportation

Erin Meyer
Director of Teaching &
Learning - Secondary

Ivan Thompson
Director of Human Resources

DISTRICT SUPERVISORS

Hank Hechimovich
Supervisor of Buildings & Grounds

Gregory Gutkowski
Supervisor of Computer Support

Robert Logan, Jr.
Supervisor of Instructional
Technology

Joan Jaeckel
Supervisor of Nutrition Services

School Calendar 2016-2017

Fall Parent Conferences

Douglas Elementary School
Kindergarten through Grade 5:
Tuesday, October 25 - 4:00-7:30 p.m.

Douglas Elementary School
Grades 3 through 5:
Thursday, November 10 - 4:00-7:35 p.m.
Tuesday, November 15 - 4:00-7:35 p.m.

Lebanon Elementary School
Kindergarten through Grade 5:
Thursday, October 20 - 3:30-7:00 p.m.
Tuesday, October 25 - 3:30-7:00 p.m.

Lincoln Elementary School
Kindergarten through Grade 2:
Thursday, October 20 - 3:30-7:00 p.m.
Tuesday, October 25 - 3:30-7:00 p.m.

Riverside Middle School
Grades 6 through 8:
Tuesday, October 11 - 3:30-7:00 p.m.
Monday, October 17 - 3:30-7:00 p.m.

Schurz Elementary School
Kindergarten through Grade 5:
Thursday, October 13 - 4:00-7:30 p.m.
Thursday, October 20 - 4:00-7:30 p.m.

Watertown High School
Grades 9 through 12:
Monday, October 3 - 4:30-8:00 p.m.
Wednesday, October 12 - 4:30-7:00 p.m.

Webster Elementary School
Kindergarten through Grade 5:
Thursday, October 20 - 4:00-7:30 p.m.
Tuesday, October 25 - 4:00-7:30 p.m.

August 23, 24, 25	New Teachers In-service
August 29, 30, 31	Teacher Work Days
September 1	Staff Development Day
September 2	Staff Development Day
September 5	Labor Day, no school
September 6	First Day of School
October 27	Staff Development Day, no school
October 28	Parent/Teacher Comp Day, no school
November 4	End of the first quarter
November 23	Parent/Teacher Comp Day, no school
November 24, 25	Thanksgiving Holiday, no school
December 23-Jan. 2	Winter Break, no school
January 19	End of Semester
January 20	Teacher Work Day, no school
February 17	Staff Development Day, no school
March 24	End of the third quarter
March 27-31	Spring Break, no school
April 14	Good Friday, no School
April 17	Staff Development Day, no school
May 29	Memorial Day, no school
June 8	Elementary & Secondary Early Release Day
June 8	End of Semester/Last Day of School
June 9	Teacher Work Day, no school
June 10	Graduation Day

Spring Parent Conferences

Douglas Elementary School
Kindergarten through Grade 2:
Thursday, February 2- 4:00-7:35p
Thursday, February 9- 4:00-7:35p

Lebanon Elementary School
Kindergarten through Grade 5:
Thursday, February 9 - 3:30-7:00 p.m.

Lincoln Elementary School
Kindergarten through Grade 2:
Thursday, February 9 - 3:30-7:00 p.m.

Riverside Middle School
Grades 6 through 8:
Thursday, March 9 - 4:00-7:00 p.m.

Schurz Elementary School
Kindergarten through Grade 5:
Thursday, February 9 - 4:00-7:30 p.m.

Watertown High School
Grades 9 through 12
Tuesday, March 7 - 4:30-7:00 p.m.

Webster Elementary School
Kindergarten through Grade 5:
Thursday, February 2 - 4:00-7:30 p.m.

SCHOOL FEES 2016-2017



ELEMENTARY:

Watertown 4 Kids	\$20.00
Pre-Kindergarten – Grade 5	35.00
Technology Fee	5.00

RIVERSIDE MIDDLE SCHOOL:

Art Fee	\$ 15.00
Class Fee	40.00
Instrument Rental	50.00
Laundering Fee	10.00
Replacement I.D. Cards	5.00
Survey Classes 6 & 7	15.00
Tech. Ed. Fee (per semester) - Shop	40.00
Technology Fee	15.00
Yearbook (optional)	20.00

HIGH SCHOOL:

Art Fee (per semester)	\$ 20.00
Class Fee – Schedule Book	45.00
Foods	20.00
Instrument Rental	50.00
Instrument Repair Insurance (optional)	20.00
Band Uniform Cleaning Fee	10.00
Orbit (optional)	44.00
Percussion	25.00
Replacement I.D. Cards	5.00
Student Parking Fees	75.00
Student Parking - Daily	2.00
Tech. Ed. Fee (per semester) - Shop	30.00
Technology Fee	15.00

Athletic Ticket Prices:

Adult Single Event	\$ 3.00
High School Students	2.00
Seniors/Children PreK-8	1.00
All Sports Pass	35.00
Seasonal Parent Pass (per Home Event)	2.00

Summer School Fees:

Elementary	\$ 0.00
Riverside	0.00
High School	0.00

Extracurricular: (Athletics & Production)	<u>RMS</u>	<u>WHS</u>
Per Activity	\$ 25.00	\$ 75.00
Family Max	75.00	225.00

SCHOOL NUTRITION PRICES

Breakfast Prices

Student Daily:

<u>Elementary</u>	<u>Middle School</u>	<u>High School</u>
\$1.45	\$1.55	\$1.60

Adult Breakfast Daily:

\$1.90

Lunch Prices

Student Weekly:

<u>Elementary</u>	<u>Middle School</u>	<u>High School</u>
\$11.75	\$12.50	\$13.00

Student Daily:

<u>Elementary</u>	<u>Middle School</u>	<u>High School</u>
\$2.35	\$2.50	\$2.60

Adult Lunch Daily:

\$3.50

Milk Prices

Daily:

40 cents

Reduced Prices

<u>Breakfast</u>	<u>Lunch</u>	<u>Milk</u>
30 cents	40 cents	FREE

**Fees subject to
change without notice.**

EMERGENCY CLOSINGS

Inclement weather may result in closing schools, delayed openings, or early dismissal. The District maintains close contact with the bus company, the highway department and the weather bureau regarding weather conditions. Closing decisions are made as early as possible, always prior to the start of bus routes. On a questionable day, please listen to the radio by 6:00 a.m. rather than calling the ESC District Office 920-262-1460.

School closings, delayed starts and early dismissals will be announced over:

WTTN 1580 AM
WKCH 106.5 FM
WJJO 94.1 FM
WTMJ 620 AM
WFAW 940 AM
WSJY 107.3 FM
WISC-TV Channel 3
WTMJ-TV Channel 4
WMTV-TV Channel 15
WISN-TV Channel 12

SCHOOL BUSES

- * Transportation Services
Watertown 261-5062
- * D & H Enterprises
261-6657

REPORTING ABSENCES

**When your child is absent from school,
please follow these procedures:**

Elementary:

It is the responsibility of the parent or guardian to report all student absences to the student's school office between 7:45 a.m. and 8:15 a.m. on the day of the absence. If the school does not receive a call reporting the absence, the school secretary will attempt to call the parent or guardian at home or place of employment soon after 9:30 a.m.

Middle School:

Please call Riverside Middle School to report each absence. You will be called each time your child is absent without notification.

High School:

Parents are asked to call and report a student's absence on the day of the absence. You may call 262-7537 at any time. If the office is not open please leave a message with your child's name and reason for the absence.

Quick Reference Numbers

Alternative Learning Center	920-206-3769
Douglas Elementary	920-262-1495
Early Learning Center	920-262-1490
Endeavor Charter School	920-262-7500 Ext 6880
ESC-District Office	920-262-1460
Lebanon Elementary	920-925-3712
Lincoln Elementary	920-262-1465
Riverside Middle School	920-262-1480
Schurz Elementary	920-262-1485
Watertown High School	920-262-7500
Webster Elementary	920-262-1490

Student Hours

Elementary: M, T, Th & F – 8:00 a.m.-3:05 p.m.
W-8:00 a.m.-2:00 p.m.

Middle School: M, T, Th & F – 7:55 a.m.-3:20 p.m.
W-7:55 a.m.-2:00 p.m.

High School: M, T, Th & F – 7:45 a.m.-3:15 p.m.
W-7:45 a.m.-2:00 p.m.

For Work Permits

Call High School: 920-262-7500
8:00 a.m. - 3:00 p.m.

EQUAL OPPORTUNITY

The Watertown Unified School District does not discriminate based on race, creed, religion, color, national origin, age, sex, handicap or disability, veteran status, marital status, sexual orientation, ancestry, citizenship status, arrest record, conviction or any other characteristics protected by law.

Educational Service Center
111 Dodge Street 920-262-1460

Lynn M. Gilbert
District School Nurse

Early Learning Center
634 South Twelfth Street 920-262-1490

August 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11 WHS Reg/Pic 9a-4p	12	13
14	15 RMS Intro to Band/Orch Week 7:30a-12p RMS Reg/Pic 8a-4p WHS Reg/Pic 12p-7p	16 RMS Intro to Band/Orch Week 7:30a-12p	17 RMS Intro to Band/Orch Week 7:30a-12p Schurz Reg 10a-6p	18 RMS Intro to Band/Orch Week 7:30a-12p Lincoln Reg 12-6p	19 RMS Intro to Band/Orch Week 7:30a-12p	20
21	22 Board Meeting 6p WHS Band Camp 10a-4p Douglas Reg 12-6p	23 Douglas Reg 8a-2p WHS Band Camp 10a-4p RMS Reg/Pic 11a-6p New Teacher In-service	24 WHS Band Camp 10a-10p Webster Reg 12-6p New Teacher In-service	25 WHS Band Camp 10a-10p New Teacher In-service	26 WHS Freshman Experience 8a WHS Band Camp 10a-4p	27
28	29 Teacher Work Day	30 Lebanon & Lincoln Ready, Set Go Nt/Pic 4-7p Schurz Open House 5-7p Teacher Work Day	31 RMS Open House 3-7p WHS Back to School Fair 5-7p WHS Academic Awards 7p Teacher Work Day			

Please confirm dates and times
as activity schedules may change.

September 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Douglas Open House 4-6p Webster Open House 5-6:30p No School Staff Development Day	2 No School Staff Development Day	3
4	5 No School Labor Day	6 2016-2017 School Year Convenes	7	8	9 RMS Picture Makeup Day	10 ACT Test 8a-12p
11	12	13	14 Webster Picture Day	15 Douglas Info Nt 5:30-7p	16	17
18	19 WHS Homecoming Week	20 WHS Homecoming Week	21 WHS Homecoming Week	22 WHS Homecoming Week RMS Dance 3:30p	23 WHS Homecoming Week	24 WHS Homecoming Dance 8-11:30p
25	26 Board Meeting 6p WHS College Info Nt 7p	27	28 Douglas Picture Day	29	30	

Please confirm dates and times
as activity schedules may change.

October 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 WHS P/T Conf 4:30-7p Red Card Meeting	4	5	6	7	8
9	10 WHS Vocal Concert 7:30p <p style="text-align: center;">Columbus Day</p>	11 RMS Picture Retake Day WHS Picture Retake Day RMS P/T Conf 4-8p	12 Lebanon/Lincoln Picture Retakes PSAT Test	13 Schurz P/T Conf 4-7:30p	14	15
16	17 RMS P/T Conf 4-8p WHS Instrumental Concert 7:30p	18 Webster Picture Retakes	19	20 Lebanon/Lincoln P/T Conf 3:30-7p Schurz P/T Conf 4-7:30p Webster P/T Conf 4-7:30p	21 Red Ribbon Week Oct 23-Oct 31	22 ACT Test 8a-12p
23	24 Red Ribbon Week Board Meeting 6p	25 Red Ribbon Week Webster Picture Retake Douglas Gr K-2 P/T Conf 4-7p Lebanon/Lincoln P/T Conf 3:30-7p Webster P/T Conf 4-7:30p	26 Red Ribbon Week	27 Red Ribbon Week <p style="text-align: center;">No School</p> <p style="text-align: center;">Staff Development Day</p>	28 Red Ribbon Week	29
30	31					

Please confirm dates and times as activity schedules may change.

November 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
					End of 1st Quarter	
6	7	8	9	10 Douglas Gr 3-5 P/T Conf 4-7:35p	11 WHS Fall Musical 7:30p	12 WHS Fall Musical 7:30p
Standard Time Returns						
13 WHS Fall Musical 2p	14	15 Douglas Gr 3-5 P/T Conf 4-7:35p	16	17 RMS Band, Orch & Vocal Concert 7p	18	19
20	21	22	23 No School Teacher Comp Day	24 No School Thanksgiving Day	25 No School	26 Coach J's Jamfest
27	28 Board Meeting 6p WHS Financial Aid Mt. 7p	29	30			

Please confirm dates and times
as activity schedules may change.

December 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4 WHS Holiday Concert @ St. Bernards 4p & 7p	5 Webster Holiday Program 6p Schurz 5K Holiday Program 6p WHS Holiday Concert @ St. Bernards 7p	6 Webster Holiday Program 6p Schurz Gr 1-5 Holiday Program 6:30p @ WHS	7	8 RMS Chorus Concert 6:30p Lincoln Holiday Program 6p @ WHS	9	10 ACT Test 8a-12p @ RMS
11	12 WHS Band/Orchestra Holiday Concert 7p	13 Douglas Holiday Program Gr 3-5 6:30p @ WHS	14 DARE Graduation @ WHS	15 RMS Band Concert 6:30p Douglas Holiday Program Gr K-2 6:30p @ WHS	16	17
18	19 Board Meeting 6p RMS Orch Concert 7p	20	21	22	23 Winter Break No School	24 Christmas Eve
25 Christmas Day	26 Winter Break No School	27 Winter Break No School	28 Winter Break No School	29 Winter Break No School	30 Winter Break No School	31 New Year's Eve

Please confirm dates and times
as activity schedules may change.

January 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 New Year's Day	2 Winter Break No School	3	4	5	6	7
8	9	10	11	12	13	14
15 WHS Arts, Beats & Eats Festival 12-5p	16 Martin Luther King Jr's Day	17	18	19 All Schools Early Release 11:30a End of Semester	20 No School Teacher Work Day	21
22	23 Board Meeting 6p	24	25	26	27	28
29	30 10a-4p 4K Registration at Schurz Freshman Preview Nt 6:30p	31				

Please confirm dates and times
as activity schedules may change.

February 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Douglas P/T Conf Gr K-2 4-7:35p Webster P/T Conf 4-7:30p	3	4 Snow Dance @ WHS
5	6	7 Douglas P/T Conf Gr K-2 4-7:35p	8	9 Lebanon/Lincoln P/T Conf 3:30-7p Schurz P/T Conf 4-7:30p	10	11
12	13 RMS Cabaret Concert 7p	14	15	16	17 No School Staff Development Day	18 Trivia Night
19 WI Singers @ WHS 3p	20 WHS Induction Ceremony 7p Presidents' Day	21	22	23	24	25
26	27 Board Meeting 6p	28				

Please confirm dates and times
as activity schedules may change.

March 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 WHS Dessert Concert 7:30p	7 WHS P/T Conf 4:30-7p Induction Ceremony 7p	8	9 RMS P/T Conf 4-7p	10	11
12 Daylight Savings Time Begins	13	14	15	16 RMS Spring Play 7p	17 RMS Spring Play 7p WHS Spring Play 7p St. Patrick's Day	18 WHS Spring Play 7p
19	20 Board Meeting 6p Spring Begins	21	22	23 Elementary Concert @ WHS 6:30p	24 End of 3rd Quarter	25
26 FFA Toy & Craft Show 9a-2p	27 Spring Break No School	28 Spring Break No School	29 Spring Break No School	30 Spring Break No School	31 Spring Break No School	

Please confirm dates and times
as activity schedules may change.

April 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7 WHS Show Choir 7:30p	8 ACT Testing 8a-12p @ RMS
9 Palm Sunday	10	11	12	13	14 No School Good Friday	15
16 Easter	17 No School Staff Development Day	18	19	20	21	22 Children's Day Community Fair 9a-Noon
23 30	24 Board Meeting 6p Instrument Selection Night- Appointment Necessary	25 Instrument Selection Night- Appointment Necessary	26	27 4-7p Douglas Gr 3-5 Learning Event	28	29

Please confirm dates and times
as activity schedules may change.

May 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 WHS/RMS Jazz Fest 7p	2	3	4	5	6 Prom 8-11:30p
7	8 WHS Spring Instrumental Concert 7:30p	9	10	11	12	13 Massed Band Concert @ WHS 7:30p
14 Mother's Day	15	16 Schurz Art Show/Pizza Nt 4-6p	17 DARE Graduation @ WHS	18	19	20 WHS Pops Concert 5:30p & 7:30p
21 WHS Orch Concert 2p	22 Board Meeting 6p	23 RMS Chorus Concert 6:30p	24	25 RMS Band Concert 6:30p	26	27
28	29 No School Memorial Day	30 Art Walk 4-7p	31			

Please confirm dates and times
as activity schedules may change.

June 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 RMS Orchestra Concert 7p	2	3
4	5	6	7	8 Last Day of School All Schools Early Release 11:30a	9 Teacher Work Day	10 WHS Graduation 10a ACT Testing 8a-12p @ RMS
11	12	13	14	15	16	17 Bike Rodeo 10a @ WHS
18 Father's Day	19 Summer School Starts	20	21	22	23	24
25	26 Board Meeting 6p	27	28	29	30	

Please confirm dates and times
as activity schedules may change.

July 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 No School	4 No School	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20 Last Day of Summer School	21	22
23	24 Board Meeting 6p	25	26	27	28	29
30	31					

Please confirm dates and times
as activity schedules may change.